



finance

Department: Finance
MPUMALANGA PROVINCIAL GOVERNMENT

MPUMALANGA

Provincial Supply Chain Management

BID BULLETIN

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NOTICE TO ALL CONTRACTORS/SUPPLIERS

1. All bids requested for in this bulletin are for the Mpumalanga Provincial Government, unless otherwise stated.
2. Adjudication of all bids will be in accordance with the PPPFA
3. **PERFORMANCE GUARANTEE REQUIREMENT**

The Mpumalanga Provincial Government has resolved to waive the requirement for a Performance Guarantee for all Projects/ Contracts for monetary values ranging from R0.1 up to R5.0 million.

4. The requirement for an up-front payment of a Performance Guarantee shall remain applicable for Projects/ Contracts whose monetary values exceed R5.0 million up to R9.0 million.

The following illustrates the above:

Contract Value	% of Guarantee value required
Over R5.0 million up to R6.0 million	6%
Over R6.0 million up to R7.0 million	7%
Over 7.0 million up to R8.0 million	8%
Over 8.0 million up to R9.0 million	9%
Over 9.01 million and above	10%

5. **RETENTION**

The Mpumalanga Provincial Government has further resolved that the deduction of retention monies from progress payments should remain in place as a security against any defaulters or in lieu of poor workmanship:

5.1 **BUILDING CONTRACTS IN GENERAL**

10% retention shall be deducted on any progress payment certificate, until the total deducted retention value equal 5% of total contract/ project value. The money shall be released at the expiry date of the retention period, which is normally a three-month period.

5.2 **ENGINEERING CONTRACTS**

10 % retention shall be deducted on any progress payment certificate, until the total retention value equals 10% of the total contract/ project value. 5% of the retention money shall be released immediately after practical completion of the project, with the remaining 5% being released as soon as practically possible, depending on the nature of the project e.g. the construction of a bridge.

6. All provincial departments shall henceforth apply the above provisions.

7. Submission of tenders:

- a) Bids must be on the official bid forms, which must be filled in and completed in all Respects.
- b) **Bids must be submitted in sealed envelopes.**
- c) **Separate envelopes must be used for each bid invitation.**
- d) **The bid number and closing date must appear on the front of the envelope.**
- e) **The name and address of the bidder must, however, appear on the back of the envelope only.**
- f) **Bid documents can also be obtained from the Satellite offices**
- g) **Unless otherwise stated, all bids close at 12h00.**

8. APPLICATION FOR TAX CLEARANCE CERTIFICATE (IN RESPECT OF BIDS)

IT IS A CONDITION OF BID THAT-

The taxes of the successful bidder **MUST** be in order, or that suitable arrangement has been made with the Receiver of Revenue to satisfy them.

The SBD.2 form, Application for Tax Clearance Certificate (in respect of bids), must be completed by the bidder in all aspects and submitted to the Receiver of Revenue where the bidder is registered for income tax purposes. That the Receiver of Revenue will then furnish the bidder with a Tax Clearance Certificate that will be valid for 60 days from date of issue. This Tax Clearance Certificate must be submitted with the original bid, before the closing time and date of the bid. Failure to submit an original and valid Tax Clearance Certificate **MAY** invalidate your bid.

Each party to a Consortium/ Sub-Contractor must complete a separate Tax Clearance Certificate. Copies of the Application for Tax Clearance Certificate are attached to every bid document and may also be obtainable at any Receiver of Revenue's Office.

9. READING OUT OF BID PRICES

Henceforth, only the prices of bids in the building, civil, mechanical and electrical works categories will be disclosed on request at the time of opening of bids.

- a) Tender submission results are read out to the public immediately after closure.
- b) No submission results will be faxed, emailed or made available telephonically by any of the Tender offices.
- c) Suppliers interested in the results, should arrange a representative or should attend the public reading directly after tender closures.
- d) Further note that due to the tender procedures required, the names and bid offers will only be announced once, bidders who are late for the reading can unfortunately not be assisted with a second announcement.

10. BID LEVY

Bidders are hereby advised that the Mpumalanga Provincial Government will only accept bank guaranteed cheques, cash or postal orders as payment for the bid levy. Bidders are requested not to throw away their receipts for purchased bid documents. **NO EXCHANGES FOR CANCELLED OR WITHDRAWN TENDERS CAN BE MADE WITHOUT THE ORIGINAL RECEIPT**

11. The Mpumalanga Provincial Government requires of all bidders to provide details of their empowerment efforts and plans in the following key areas every time they submit bids:

- a) **Directors/ Partners/ Members/ Owners**
The number, role (executive/ non-executive) and influence (power) of Directors.
- b) **Management**
The profile of the management structure, giving percentages of black participation across the levels (supervisor/ junior management/ middle management/ senior management). The type of grading system used must be stated.
- c) **Training and Development**
The Training and Development efforts must be stated – in the area of skill development for workers and management. The training expenditure as a percentage of payroll costs should be given.
- d) **Joint Ventures**
The company must indicate any joint ventures it has with Blacks. Specific details must be given to prove that such joint venture is genuine and real.
- e) **Outsourcing**
The company must indicate which of its business activities (services/ goods) are provided by Black businesses.
- f) **Sub-Contracting**
The company must indicate which part of the contract and for what value will be performed by a Black business out of the whole contract/ assignment it may secure value and benefit to communities.
- g) **Equity Participation**
The bidder must provide information on the status of Black ownership in his/ her company – whether it be by its employees or the black prulic or Black-owned companies.
- h) **Other Empowerment Activities.**
The bid would be free to supply other relevant empowerment details, which may not fall within the above-indicated framework.
- i) **Industrial Relations Climate**
Sound Industrial Relations are a good measure not only to the extent of employee acceptance of the work-place environment, but also of the state of their empowerment. If employees or their representatives are allowed and enabled to participate in key organizational processes, then a positive climate develops.

This bulletin is issued by the Provincial Supply Chain Management offices, on behalf of Provincial Departments:

Private Bag X11246
Nelspruit 1200

(please note that the above address is provided for general correspondence or applications to subscribe to receive this bulletin by post. It should not be used for submission of tender documents)

Physical address:
Bid Documentation Section
Riverside Government Complex
Visitors Centre, Building no. 9

Tel: (013) 766 8259, Fax: (013) 766 8455
Enquiries: Ms T.K. Thobela

Bid documents and other related bid/tender information are available from the following Supply Chain Management Offices:

1. NELSPRUIT

Riverside Government Complex
Building no 9, Government Boulevard, Nelspruit, 1200
Telephone number: Mr TJ Borden (013) 766 8260 or Ms SS Malopi: (013) 766 8269
Fax number:(013) 766 8455

2. TONGA

Department of Public Works
Tonga Block A
Contact Person: Ms. Margaret Zitha:
Telephone number : (013) 780 7200
Fax No. : (013) 7800023

3. MORETELE

TLC offices in Mammethlake Satellite Office at the Mammethlake Police Station
Contact Person: Mr. Tsepho Ngwatle
Telephone number: (012) 721 3955

4. MIDDELBURG

Department of Public Works
Cnr. Lillian Ngoyi and Dr Beyers Naudé Streets – Old TPA Building, Upper ground floor, Office numbers A20, 21 and 25 Contact Person: Ms Lorraine Motebu or Mr Donald Ndala
Telephone number: (013) 282 8776
Fax number : (013) 282 8776

5. ELUKWATINI

Elukwatini Sub regional offices
Office numbers A49 and A50 (opposite Elukwatini Community Hall) Stand number 12 extension A, Elukwatini, 1190. Contact Person: Mr Sydney Mathaba or Ms Sphiwe Mathibela. Telephone no: 017 883 1396
Fax no: 017 883 1397

6. PIET RETIEF

Department of Social Services, Population and Development
Old TPA Building – 18 Joubert Street (Cnr Kruger and Joubert Street)
Contact Person:Ms Janet Nkosi
Telephone number :(017) 826 1671
Fax No: (017) 826 0577

7. KWAMHLANGA

KwaMhlanga Government Complex
Department of Finance, Building No. 12, Computer Centre

Contact Person:Ms TA Sibanyoni, Ms Sophie Masanabo, Ms. Emily Mtsweni or Ms Angy Mthombeni
Telephone Number: (013) 947 2606 or 2619 or 2620 Fax Number: (013) 947 2250

8. EVANDER

Western Block, CMTC Building, Department of Health
Braam Fischer Street, Evander

Contact Person:Mr Andries Mahlangu or Ms Mendy Kabini
Telephone Number: (017) 632 1607 or 1540 or 1549
Fax Number: (017) 632 1395

9. BUSHBUCKRIDGE

Bushbuckridge Advice Centre
Department of Finance, Protea building (old Telkom building)
Contact Person:Mr July Mashabane
Telephone Number: (013) 7992068 / 1357 or 013 799 0585 or **072 109 7629**
Fax: (013) 799 0535

Please note that bid documents can be collected at any of the above-mentioned satellite offices, but bid/tender documents can **ONLY BE SUBMITTED** at the following Supply Chain Offices:

Nelspruit, Bushbuckridge, KwaMhlanga, Evander, Piet Retief, Middelburg

Bid Submissions:

- 1. TAKE CARE NOT TO SEND DOCUMENTS TO THE ADVERTISING DEPARTMENTS AS THE BID CLOSURES ARE NOT ADMINISTERED BY INDIVIDUAL DEPARTMENTS**
- 2. TENDER DOCUMENTS SHOULD BE SUBMITTED IN ORIGINAL, NO COPIES WILL BE ACCEPTED.**
- 3. ALL TENDERS AND PROPOSALS SHOULD BE DELIVERED OR COURIERED TO THE FOLLOWING OFFICES, BEFORE THE CLOSING DATE AND TIME.**
- 4. THE ADDRESS OF THE TENDERER, TENDER NUMBER AND CLOSING DATE MUST APPEAR ON THE FRONT OF THE ENVELOPE – DO NOT SUBMIT DIFFERENT TENDERS IN ONE ENVELOPE**
- 5. TENDER BOXES ARE LOCATED AT THE FOLLOWING CLOSING CENTRES:**

NELSPRUIT

Riverside Government Complex, Building no 9, Government Boulevard, Nelspruit, 1200
Telephone number : Mr TJ Borden (013) 766 8260 or Ms SS Malopi (013) 766 8269

PIET RETIEF

Department of Social Services, Population and Development
Old TPA Building – 18 Joubert Street (Cnr Kruger and Joubert Street)
Contact Person : Ms Janet Nkosi
Telephone number : (017) 826 1671

KWAMHLANGA

KwaMhlanga Government Complex, Department of Finance, Building No. 12, Computer Centre
Contact Person : Ms TA Sibanyoni, Ms Sophie Masanabo, Ms. Emily Mtsweni or Ms Angy Mthombeni
Telephone Number : (013) 947 2606 or 2619 or 2620

EVANDER

Western Block, CMTC Building, Department of Health, Braam Fischer Street, Evander
Contact Person : Mr Andries Mahlangu or Ms Mendy Kabini
Telephone Number : (017) 632 1607 or 1540 or 1549

BUSHBUCKRIDGE

Bushbuckridge Advice Centre
Department of Finance, Protea building (old Telkom building)
Contact Person : Mr July Mashabane
Telephone Number : (013) 799 2068 / 1357 or 013 799 0585 or 072 109 7629

MIDDELBURG

Department of Public Works
Cnr. Lillian Ngoyi and Dr Beyers Naudé Streets – Old TPA Building, Upper ground floor, Main Entrance
Contact Person: Ms Lorraine Motebu or Mr Donald Ndala - Telephone number: (013) 282 8776

BID INVITATIONS:

BID NUMBER: **EDP/018/09/MP**

Description:	APPOINTMENT OF A SERVICE PROVIDER TO DEVELOP A THEME ATTRACTION, PROJECT PLANS AND PROVIDE INVESTMENTS SOURCING OPTIONS FOR PILGRIMS REST	
Bid invited by:	The Department of Economic Development and Planning	
Non-refundable fee:	R100.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government.	
Compulsory Briefing session:	Date: 18 March 2009 Time: 12:00	Venue: Riverside Government Complex, Building 4, first floor, Boardroom
Contact for administrative enquiries:	Mr LE Monate : 013 766 4534 or 082 456 7646	
Contact for availability of document:	Provincial Supply Chain Management offices: 013 766 8260, 8258, 8269 or 8265	
Where this document can be obtained:	Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4	
Closing:	Date: 01/04/2009	Time: 12h00
Where this document must be submitted:	Any of the six regional branches, as specified on page 5	

BID NUMBER: **EDP/019/09/MP**

Description:	APPOINTMENT OF A PROJECT MANAGER TO MANAGE THE IMPLEMENTATION AND DELIVERY OF A POULTRY, FRUIT AND VEGETABLE PROCESSING AND PACKAGING CENTRE IN VOLKSRUST	
Bid invited by:	The Department of Economic Development and Planning	
Non-refundable fee:	R100.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government.	
Compulsory Briefing session:	Date: 18 March 2009 Time: 10:00	Venue: Riverside Government Complex, Building 4, first floor, Boardroom
Contact for administrative enquiries:	Ms Pretty Maluleke : 013 7664499/ 4124 or 082 456 7514 or Mr LE Monate : 013 766 4534	
Contact for availability of document:	Provincial Supply Chain Management offices: 013 766 8260, 8258, 8269 or 8265	
Where this document can be obtained:	Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4	
Closing:	Date: 01/04/2009	Time: 12h00
Where this document must be submitted:	Any of the six regional branches, as specified on page 5	

BID NUMBER: **FIN/020/09/MP**

Description:	COMMISSIONING OF A RESEARCH STUDY ON THE IMPACT OF THE MPUMALANGA GOVERNMENT EXPENDITURE ON THE POVERTY AND UNEMPLOYMENT REDUCTION	
Bid invited by:	The Department of Finance	
Non-refundable fee:	R100.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government.	
Contact for Bid enquiries, technical or specifications:	Mr LC Van Vuuren : 013 766 4409	
Contact for availability of document:	Provincial Supply Chain Management offices: 013 766 8260, 8258, 8269 or 8265	
Where this document can be obtained:	Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4	
Closing:	Date: 07/04/2009	Time: 12h00
Where this document must be submitted:	Any of the six regional branches, as specified on page 5	

BID NUMBER: **HEAL/009/09/MP (Re-advertisement)**

Description:	THREE YEAR CONTRACT FOR THE SUPPLY AND DELIVERY OF HOSPITAL PROVISIONS FOR SHONGWE HOSPITAL	
Bid invited by:	The Department of Health	
Cost of document:	R100.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government	
Contact for Bid enquiries, technical or specifications:	Ms NR Khoza: 013 766 3366 or Ms S Mokoena: 013 766 3214	
Contact for availability of document:	Provincial Supply Chain Management offices: 013 766 8260, 8258, 8269 or 8265	
Where this document can be obtained:	Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4	
Closing:	Date: 02/04/2009	Time: 12h00
Where this document must be submitted:	Any of the four regional branches, as specified on page 5	

BID NUMBER: **SOC/003/09/MP**

Description:	APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE TRAINING AS PART OF THE IMPLEMENTATION OF THE NATIONAL YOUTH SERVICE PROGRAMME IN THE MPUMALANGA PROVINCE	
Bid invited by:	The Department of Social Development	
Non-refundable fee:	R100.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government.	
Compulsory Briefing session:	Date: 17 March 2009 Time: 10:00	Venue: Riverside Government Complex, Nelspruit, Building No. 3, Boardroom
Contact for technical enquiries:	Mr Mbongeni Mashabane : 013 766 3149 or 082 702 7343	
Contact for admin enquiries:	Ms Tiny Zulu : 013 766 3151 or Ms Gerda Gouws : 013 766 3057	
Contact for availability of document:	Provincial Supply Chain Management offices: 013 766 8260, 8258, 8269 or 8265	
Where this document can be obtained:	Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4	
Closing:	Date: 03/04/2009	Time: 12h00
Where this document must be submitted:	Any of the six regional branches, as specified on page 5	

DATABASE REGISTRATIONS

INVITATION FOR REGISTRATION AS A SUPPLIER REF No: ALA/DB/09

In order to give all prospective suppliers of goods and services an equal opportunity to do business with the **Department of Agriculture and Land Administration**, the department hereby invites suppliers of goods and services to register their businesses in the department's database, the database registration shall remain open until **30 April 2009**. Existing suppliers must re-apply to remain on the database. **All suppliers are required to submit their portfolio for registration irrespective of whether they were previously registered in the Departmental Database or not.**

Suppliers need not register for more than 2 services.

The following documents must be attached with every application:

- Valid Tax clearance certificate
- Certificate of incorporation from the Registrar of Companies (CIPRO)
- Company profile
- Proof of registration / affiliation to relevant professional institutions / regulatory councils
- Accredited certificate for training providers
- Copy of ID document of company member(s) (ownership)

Contact for registration related enquiries:	Ms MN Msibi: 013 766 6157 or	
Where to collect this document:	Any of the Regional offices as listed on page 4 or the Provincial Head office: Mr Tom Borden: 013 766 8260 Alternatively send a request to tthobela@mpg.gov.za (quote the reference number: ALA/DB/09) in order to obtain the forms via email in pdf format	
Closing date for submissions:	Date: 30/04/2009	Time: 12h00
Where this document must be submitted:	Any of the six regional branches, as specified on page 5 Please note that no faxed or emailed documents will be accepted	

INVITATION FOR REGISTRATION AS A SUPPLIER

REF. NO. : HEAL/DB/09

In order to give all prospective suppliers of goods and services an equal opportunity to do business with the **Department of Health**, the department hereby invites suppliers of goods and services to register their businesses in the department's database, the database registration shall remain open until **02 April 2009**. Existing suppliers must re-apply to remain on the database. Suppliers need not register for more than 3 services.

The following documents must be attached with every application:

- Valid Tax clearance certificate
- Certificate of incorporation from the Registrar of Companies (CIPRO)
- Company profile
- Proof of registration / affiliation to relevant professional institutions / regulatory councils
- Accredited certificate for training providers
- Copy of ID document of company member(s) (ownership)

Contact for registration related enquiries:	Ms Nomsa Khoza: 013 766 3366 or Ms Vijay Ramea: 013 766 3211	
Where to collect this document:	Any of the Regional offices as listed on page 4 or the Provincial Head office: Mr Tom Borden: 013 766 8260 Alternatively send a request to tthobela@mpg.gov.za (quote the reference number: HEAL/DB/09) in order to obtain the forms via email in pdf format	
Closing date for submissions:	Date: 02/04/2009	TIME : 12h00
Where this document must be submitted:	Any of the six regional branches, as specified on page 5 Please note that no faxed or emailed documents will be accepted	

INVITATION FOR REGISTRATION AS A SUPPLIER

REF No: PRE/DB/09

In order to give all prospective suppliers, of goods and services an equal opportunity to do business with the Office of the Premier. The Office hereby invites suppliers of goods and services to register their businesses in the Office database. The database registration shall remain open until **31 March 2009**. Existing suppliers must re-apply to remain on the Office's database.

Services mainly required by the Office:

- Audio visual equipment & suppliers
- Catering
- Cleaning services
- Consultants
- Corporate Gifts
- Cutlery & Crockery
- Delivery & distribution services
- Electrical supplies
- Electronic equipment (excl. computers)
- Employment Agencies
- Event Management
- Furniture and fittings
- Groceries
- Interior decorations
- Newspapers, Magazines, Books & Journals
- Office equipment
- Photography
- Printing & Binding
- Printing Publications
- Promotional materials
- Stationery
- Training
- Venue and facilities

Suppliers need not register for more than 2 services.

Registration forms are also obtainable from the Office of the Premier.

The application forms are free of charge. Suppliers should take note of the special conditions indicated in the application forms in order to ensure successful registration.

Contact for registration related enquiries Office of the Premier:	Emma Mashiane Tel: 013 766 2459 or Mr KJ Dlamini : 013 766 2154	
Where to collect this document:	<p>Any of the Regional offices as listed on page 4 or the Provincial Head office: Mr Tom Borden: 013 766 8260/8265/6339</p> <p>Alternatively send a request to tthobela@mpg.gov.za (quote the reference number: PRE/DB/09) in order to obtain the forms electronically</p>	
Closing date for submissions: (current quarter)	Date: 31/03/2009	Time: 12h00
Where this document must be submitted:	<p>Any of the six regional branches, as specified on page 5</p> <p>Please note that no faxed or emailed documents will be accepted</p>	

General Notice to suppliers:

*DO NOT THROW AWAY RECEIPTS, FOR TENDER
DOCUMENTS.*

***NO EXCHANGES FOR CANCELLED, WITHDRAWN or RE-
ADVERTISED TENDERS CAN BE MADE WITHOUT THE
ORIGINAL RECEIPT.***

Where find support and information

Business entities can seek assistance from institutions indicated below:

REGISTRATION FOR VALUE ADDED TAX (VAT)

Any Business Entity doing business with Government must register for Value Added Tax (VAT). Government will not do business with an entity that does not comply with this requirement.

South African Revenue Services (SARS)

Private Bag 11294
Nelspruit
1 2 0 0

Telephone Number:
(013) 759 4351

REGISTRATION OF BUSINESS ENTITIES

**Companies and Intellectual Property
Registration Office (CIPRO)**
(a member of the Department of Trade and
Industry)

PO BOX 429
Pretoria
0001
Telephone Number: (012) 394 5363

BUSINESS OPPORTUNITIES

Information on available business opportunities, particularly for SMME's, can be sought from the SMME Desk, at the Department of Economic Development and Planning. The contact details are as follows :

SMME DESK, Department of Economic Development and Planning

Private Bag X11215
Nelspruit
1 2 0 0
Telephone Number: (013) 766 4482

FUNDING

MPUMALANGA ECONOMIC GROWTH AGENCY

P O Box 5838

Nelspruit

1200

Telephone number: (013) 755 1731

Or regional offices: (013) 752 6413

Witbank: (013) 656 3231

Secunda: (017) 973 1049

KHULA ENTERPRISE FINANCE LIMITED

P O Box 28423

Sunnyside

0132

Telephone number: (012) 394 5901

Nelspruit: (013) 755 2370

UMSOBOMVU YOUTH FUND

P O Box 982

Halfway House

1685

Telephone number: (011) 805 9709

NEW BUSINESS FINANCE

Accessible finance for small to medium and micro enterprises for the purposes of Tenders , Working capital and Bridging finance

Johannesburg Branch:

Tel: (011) 832 1100

Fax: (011) 832 1122

Nelspruit Branch :

Tel: (013) 753 2883

Fax: (013) 755 3150

CIDB

For Construction and Industry Development Board (CIDB) grading and registration related enquires, please contact the CIDB office on the numbers indicated below, or visit their website for more information:

Nelspruit Offices:
(013) 753 6300

Nelspruit, 30 Brown Street
Nedbank Building, 9th Floor
(with Public Works)

Pretoria Head Office:

Tel: 012 482 7200

Fax: 011 252 6944

Fraudline: 0800 112432

Registers Call Centre:

0860 103 353

Website:

www.cidb.org.za

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THE ANTI-CORRUPTION
TOLL FREE NUMBER:
080 070 1701