



**finance**

Department:  
Finance  
MPUMALANGA PROVINCIAL GOVERNMENT

# Bid Bulletin

## Mpumalanga Provincial Supply Chain Management

**VOLUME NO: 201**

**May 2013**

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<http://finance.mpu.gov.za>*

## NOTICE TO ALL CONTRACTORS/SUPPLIERS

1. All bids requested for in this bulletin are for the Mpumalanga Provincial Government, unless otherwise stated.
2. Adjudication of all bids will be in accordance with the PPPFA

### 3. PERFORMANCE GUARANTEE REQUIREMENT

The Mpumalanga Provincial Government has resolved to waive the requirement for a Performance Guarantee for all Projects/ Contracts for monetary values ranging from R0.1 up to R5.0 million.

4. The requirement for an up-front payment of a Performance Guarantee shall remain applicable for Projects/ Contracts whose monetary values exceed R5.0 million up to R9.0 million.

The following illustrates the above:

Contract Value	% of Guarantee value required
Over R5.0 million up to R6.0 million	6%
Over R6.0 million up to R7.0 million	7%
Over 7.0 million up to R8.0 million	8%
Over 8.0 million up to R9.0 million	9%
Over 9.01 million and above	10%

### 5. RETENTION

The Mpumalanga Provincial Government has further resolved that the deduction of retention monies from progress payments should remain in place as a security against any defaulters or in lieu of poor workmanship:

#### 5.1 BUILDING CONTRACTS IN GENERAL

10% retention shall be deducted on any progress payment certificate, until the total deducted retention value equal 5% of total contract/ project value. The money shall be released at the expiry date of the retention period, which is normally a three-month period.

#### 5.2 ENGINEERING CONTRACTS

10 % retention shall be deducted on any progress payment certificate, until the total retention value equals 10% of the total contract/ project value. 5% of the retention money shall be released immediately after practical completion of the project, with the remaining 5% being released as soon as practically possible, depending on the nature of the project e.g. the construction of a bridge.

6. All provincial departments shall henceforth apply the above provisions.

### 7. Submission of tenders:

- a) Bids must be on the official bid forms, which must be filled in and completed in all Respects.
- b) **Bids must be submitted in sealed envelopes.**
- c) **Separate envelopes must be used for each bid invitation.**
- d) **The bid number and closing date must appear on the front of the envelope.**
- e) The name and address of the bidder must, however, appear on the back of the envelope only.
- f) Bid documents can also be obtained from the Satellite offices
- g) Unless otherwise stated, all bids close at 12h00.

### 8. APPLICATION FOR TAX CLEARANCE CERTIFICATE (IN RESPECT OF BIDS)

#### IT IS A CONDITION OF BID THAT-

The taxes of the successful bidder **MUST** be in order, or that suitable arrangement has been made with the Receiver of Revenue to satisfy them.

The SBD.2 form, Application for Tax Clearance Certificate (in respect of bids), must be completed by the bidder in all aspects and submitted to the Receiver of Revenue where the bidder is registered for income tax purposes. That the Receiver of Revenue will then furnish the bidder with a Tax Clearance Certificate that will be valid for 60 days from date of issue. This Tax Clearance Certificate must be submitted with the original bid, before the closing time and date of the bid. Failure to submit an original and valid Tax Clearance Certificate **MAY** invalidate your bid.

Each party to a Consortium/ Sub-Contractor must complete a separate Tax Clearance Certificate. Copies of the Application for Tax Clearance Certificate are attached to every bid document and may also be obtainable at any Receiver of Revenue's Office.

**9. READING OUT OF BID PRICES**

Henceforth, only the prices of bids in the building, civil, mechanical and electrical works categories will be disclosed on request at the time of opening of bids.

- a) Tender submission results are read out to the public immediately after closure.
- b) No submission results will be faxed, emailed or made available telephonically by any of the Tender offices.
- c) Suppliers interested in the results, should arrange a representative or should attend the public reading directly after tender closures.
- d) Further note that due to the tender procedures required, the names and bid offers will only be announced once, bidders who are late for the reading can unfortunately not be assisted with a second announcement.

**10. BID LEVY**

Bidders are hereby advised that the Mpumalanga Provincial Government will only accept bank guaranteed cheques, cash or postal orders as payment for the bid levy. Bidders are requested not to throw away their receipts for purchased bid documents. **NO EXCHANGES FOR CANCELLED OR WITHDRAWN TENDERS CAN BE MADE WITHOUT THE ORIGINAL RECEIPT**

**11. The Mpumalanga Provincial Government requires of all bidders to provide details of their empowerment efforts and plans in the following key areas every time they submit bids:**

- a) **Directors/ Partners/ Members/ Owners**  
The number, role (executive/ non-executive) and influence (power) of Directors.
- b) **Management**  
The profile of the management structure, giving percentages of black participation across the levels (supervisor/ junior management/ middle management/ senior management). The type of grading system used must be stated.
- c) **Training and Development**  
The Training and Development efforts must be stated – in the area of skill development for workers and management. The training expenditure as a percentage of payroll costs should be given.
- d) **Joint Ventures**  
The company must indicate any joint ventures it has with Blacks. Specific details must be given to prove that such joint venture is genuine and real.
- e) **Outsourcing**  
The company must indicate which of its business activities (services/ goods) are provided by Black businesses.
- f) **Sub-Contracting**  
The company must indicate which part of the contract and for what value will be performed by a Black business out of the whole contract/ assignment it may secure value and benefit to communities.
- g) **Equity Participation**  
The bidder must provide information on the status of Black ownership in his/ her company – whether it be by its employees or the black public or Black-owned companies.
- h) **Other Empowerment Activities.**  
The bid would be free to supply other relevant empowerment details, which may not fall within the above-indicated framework.
- i) **Industrial Relations Climate**  
Sound Industrial Relations are a good measure not only to the extent of employee acceptance of the work-place environment, but also of the state of their empowerment. If employees or their representatives are allowed and enabled to participate in key organizational processes, then a positive climate develops.

This bulletin is issued by the Provincial Supply Chain Management offices, on behalf of Provincial Departments:  
Private Bag X11246  
Nelspruit 1200

**(please note that the above address is provided for general correspondence or applications to subscribe to receive this bulletin by post. It should not be used for submission of tender documents)**

Physical address:  
Bid Documentation Section  
Riverside Government Complex  
Visitors Centre, Building no. 9

Tel: (013) 766 8259, Fax: (013) 766 8455  
Enquiries: Ms T.K. Thobela

***Bid documents and other related bid/tender information are available from the following Supply Chain Management Offices:***

**1. NELSPRUIT**

Riverside Government Complex  
Building no 9, Government Boulevard, Nelspruit, 1200  
Telephone number: Mr VS Ngobe (013) 766 6339 or Ms FMM Mantshintshi (013) 766 8269  
Fax number:(013) 766 8455

**2. MALELANE**

24 Air Street  
Malelane  
Contact Person: Ms. Margaret Zitha: 082 675 8748  
Fax No. : (013) 7800023

**3. MORETELE**

TLC offices in Mammethlake Satellite Office at the Mammethlake Police Station  
Contact Person: Mr. Tsepho Ngwatle  
Telephone number: (012) 721 3955

**4. MIDDELBURG**

Department of Public Works  
Cnr. Lillian Ngoyi and Dr Beyers Naudé Streets – Old TPA Building, Upper ground floor, Office numbers A20, 21 and 25 Contact Person: Ms Lorraine Motebu or Mr Donald Ndala  
Telephone number: (013) 282 8776  
Fax number : (013) 282 8776

**5. ELUKWATINI**

Elukwatini Sub Regional offices  
Office numbers A49 and A50 (opposite Elukwatini Community Hall) Stand number 12 Extension A, Elukwatini, 1190. Contact Person: Ms Sibongile Malopi . Telephone no: 017 883 1396/7

**6. PIET RETIEF**

Department of Social Services, Population and Development  
Old TPA Building – 18 Joubert Street (Cnr Kruger and Joubert Street)  
Contact Person:Ms Janet Nkosi  
Telephone number : (017) 826 1671  
Fax No: ( 017) 826 0577

**7. KWAMHLANGA**

KwaMhlanga Government Complex  
Department of Finance, Building No. 12, Computer Centre

Contact Person: Ms TA Sibanyoni: 082 460 9565 , Ms Sophie Masanabo: 083 659 9817:, Ms. Emily Mnguni: 082 678 6364 or Ms Lucky Choba: 082 322 3443 Fax Number: (013) 947 2250

**8. EVANDER**

10 Cornell Road (previously occupied by Evander Home Affairs Offices), Evander, 2280  
Contact Person:Mr Andries Mahlangu or Ms Mendy Kabini  
Telephone Number: (017) 632 1607 or 1540 or 1549  
Fax Number: (017) 632 1395

**9. BUSHBUCKRIDGE**

Bushbuckridge Advice Centre  
Department of Finance, Protea building (old Telkom building)  
Contact Person: Mr July Mashabane: 072 109 7629 or Mr Cecil Tshabangu: 082 573 2570  
Fax: (013) 799 0535

Please note that bid documents can be collected at any of the above-mentioned satellite offices, but bid/tender documents can ONLY BE SUBMITTED at the following Supply Chain Offices:

Nelspruit, Bushbuckridge, KwaMhlanga, Evander, Piet Retief, Middelburg

## *Bid Submissions:*

- 1. TAKE CARE NOT TO SEND DOCUMENTS TO THE ADVERTISING DEPARTMENTS AS THE BID CLOSURES ARE NOT ADMINISTERED BY INDIVIDUAL DEPARTMENTS**
- 2. TENDER DOCUMENTS SHOULD BE SUBMITTED IN ORIGINAL, NO COPIES WILL BE ACCEPTED.**
- 3. ALL TENDERS AND PROPOSALS SHOULD BE DELIVERED OR COURIERED TO THE FOLLOWING OFFICES, BEFORE THE CLOSING DATE AND TIME.**
- 4. THE ADDRESS OF THE TENDERER, TENDER NUMBER AND CLOSING DATE MUST APPEAR ON THE FRONT OF THE ENVELOPE – DO NOT SUBMIT DIFFERENT TENDERS IN ONE ENVELOPE**
- 5. TENDER BOXES ARE LOCATED AT THE FOLLOWING CLOSING CENTRES:**

### **NELSPRUIT**

Riverside Government Complex, Building no 9, Government Boulevard, Nelspruit, 1200  
Telephone number : Mr VS Ngobe (013) 766 6339 or Ms FMM Mantshintshi (013) 766 8269

### **PIET RETIEF**

Department of Social Services, Population and Development  
Old TPA Building – 18 Joubert Street (Cnr Kruger and Joubert Street)  
Contact Person : Ms Janet Nkosi  
Telephone number : (017) 826 1671

### **KWAMHLANGA**

KwaMhlanga Government Complex, Department of Finance, Building No. 12, Computer Centre  
Contact Person : Ms TA Sibanyoni: 082 460 9565 , Ms Sophie Masanabo: 083 659 9817; Ms. Emily Mnguni: 082 678 6364 or Ms Lucky Choba: 082 322 3443

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10 Cornell Road (previously occupied by Evander Home Affairs Offices), Evander, 2280  
Contact Person : Mr Andries Mahlangu or Ms Mendy Kabini  
Telephone Number : (017) 632 1607 or 1540 or 1549

### **BUSHBUCKRIDGE**

Bushbuckridge Advice Centre  
Department of Finance, Protea building (old Telkom building)  
Contact Person : Mr July Mashabane: 072 109 7629 or Mr Cecil Tshabangu: 082 573 2570

### **MIDDELBURG**

Department of Public Works  
Cnr. Lillian Ngoyi and Dr Beyers Naudé Streets – Old TPA Building, Upper ground floor, Main Entrance  
Contact Person: Ms Lorraine Motebu or Mr Donald Ndala - Telephone number: (013) 282 8776

## **BID INVITATIONS:**

**BID NUMBER: *ALA/251/13/MP***

Description:	<b><i>THE APPOINTMENT OF SERVICE PROVIDER (S) FOR THE PLANNING, DESIGNING, IMPLEMENTATION, OPERATION OF FRESH PRODUCE AGRI LOGISTICS AND RENOVATION &amp; CONSTRUCTION OF AGRI HUBS WITHIN THE 7 CRDP MUNICIPALITIES FOR MPUMALANGA PROVINCE</i></b>	
Bid invited by:	The Department of Agriculture, Rural Development and Land Administration	
CIDB Grading:	8CEPE	
Non-refundable fee:	R200.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government	
Compulsory Briefing Session:	Date: 23 May 2013 Time: 10h00	Venue: DARDLA Office, 18 Jones Street, Nelspruit
Contact for Bid enquiries, technical or specifications:	Mr A van Niekerk : 013 766 6314 Ms NI Mbuyane : 013 766 6118 /6319	
Contact for availability of document:	Provincial Supply Chain Management offices: 013 766 8258, 8269 or 6339	
Where this document can be obtained:	Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4	
<b>Closing:</b>	<b>Date: 12 JUNE 2013</b>	<b>Time: 12h00</b>
Where this document must be submitted:	Any of the four regional branches, as specified on page 5	

**BID NUMBER: *ALA/252/13/MP***

Description:	<b><i>PROVISION FOR THE DESIGN, DEVELOPMENT AND MAINTENANCE OF THE DEPARTMENTAL WEBSITE AND INTRANET</i></b>	
Bid invited by:	The Department of Agriculture, Rural Development and Land Administration	
Non-refundable fee:	R200.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government	
Compulsory Briefing Session:	Date: 24 May 2013 Time: 10h00	Venue: DARDLA Office, 18 Jones Street, Nelspruit
Contact for Bid enquiries, technical or specifications:	Mr HA Sibisi : 013 766 7110 Ms NI Mbuyane : 013 766 6118 /6319	
Contact for availability of document:	Provincial Supply Chain Management offices: 013 766 8258, 8269 or 6339	
Where this document can be obtained:	Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4	
<b>Closing:</b>	<b>Date: 12 JUNE 2013</b>	<b>Time: 12h00</b>
Where this document must be submitted:	Any of the four regional branches, as specified on page 5	

**BID NUMBER: *CSR/090/13/MP***

Description:	<b><i>PROFILING AND DOCUMENTING OF SITES, HEROES AND HEROINES OF THE LIBERATION STRUGGLE IN THE GERT SIBANDE AND NKANGALA REGIONS</i></b>	
Bid invited by:	<b>The Department of Culture, Sport and Recreation</b>	
Non-refundable fee:	<b>R200.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government</b>	
Compulsory Briefing Session:	<b>Date: 23 May 2013 Time: 10h00</b>	<b>Venue: Gert Sibande District Municipal offices Ermelo</b>
Compulsory Briefing Session:	<b>Date: 24 May 2013 Time: 10h00</b>	<b>Venue: Nkangala District Municipal offices Middelburg</b>
Contact for Bid enquiries, technical or specifications:	<b>Mr S Maseko : 013 766 5188 Mr KJ Mokgethi : 013 766 5191</b>	
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8258, 8269 or 6339</b>	
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>	
<b>Closing:</b>	<b>Date: 12 JUNE 2013</b>	<b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the four regional branches, as specified on page 5</b>	

**BID NUMBER: *HEAL/048/13/MP Re-advertisement***

Description:	<b><i>SUPPLY AND DELIVERY OF 12 ICU VENTILATOR MACHINES FOR VARIOUS HOSPITALS IN MPUMALANGA PROVINCE</i></b>	
Bid invited by:	<b>The Department of Health</b>	
Non-refundable fee:	<b>R200.00 payable in cash or bank guaranteed cheque made out to the mpumalanga provincial government</b>	
Contact for Bid enquiries, technical or specifications:	<b>Ms NP Ntengenyane : 013 766 3729 Mr VS Manzini : 013 766 3513</b>	
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8258, 8269 or 6339</b>	
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>	
<b>Closing:</b>	<b>Date: 13 JUNE 2013</b>	<b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the four regional branches, as specified on page 5</b>	



BID NUMBER: **HEAL/052/13/MP Re-advertisement**

Description:	<b>SUPPLY AND DELIVERY OF 14 ULTRASOUND UNITS FOR VARIOUS HOSPITALS IN THE MPUMALANGA PROVINCE</b>	
Bid invited by:	<b>The Department of Health</b>	
Non-refundable fee:	<b>R200.00 payable in cash or bank guaranteed cheque made out to the mpumalanga provincial government</b>	
Compulsory Briefing Session:	<b>Date: 29 May 2013 Time: 10h00</b>	<b>Venue: Riverside Government Complex, Building No.3, Upper Ground Floor Boardroom, Nelspruit</b>
Contact for Bid enquiries, technical or specifications:	<b>Ms NP Ntengenyane : 013 766 3729 Mr VS Manzini : 013 766 3513</b>	
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8258, 8269 or 6339</b>	
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>	
<b>Closing:</b>	<b>Date: 13 JUNE 2013</b>	<b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the four regional branches, as specified on page 5</b>	

BID NUMBER: **HEAL/054/13/MP Re-advertisement**

Description:	<b>SUPPLY AND DELIVERY OF ONE FLEXIBLE ENDOSCOPIC VIDEO SYSTEM FOR THEMBA HOSPITAL IN MPUMALANGA PROVINCE</b>	
Bid invited by:	<b>The Department of Health</b>	
Non-refundable fee:	<b>R200.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government</b>	
Contact for Bid enquiries, technical or specifications:	<b>Mr EN Zondo : 013 766 3707 Mr VS Manzini : 013 766 3513</b>	
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8260, 8269 or 6339</b>	
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>	
<b>Closing:</b>	<b>Date: 13 JUNE 2013</b>	<b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the six regional branches, as specified on page 5</b>	



BID NUMBER: **HEAL/055/13/MP A Re-advertisement**

Description:	<b>SUPPLY AND DELIVERY OF ONE CATARACT EXTRACTON UNITS, PHACOEMULSIFICATION SYSTEM FOR THEMBA HOSPITAL IN MPUMALANGA PROVINCE</b>	
Bid invited by:	<b>The Department of Health</b>	
Non-refundable fee:	<b>R200.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government</b>	
Contact for Bid enquiries, technical or specifications:	<b>Mr EN Zondo</b>	<b>: 013 766 3707</b>
	<b>Mr VS Manzini</b>	<b>: 013 766 3513</b>
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8260, 8269 or 6339</b>	
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>	
<b>Closing:</b>	<b>Date: 14 JUNE 2013</b>	<b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the six regional branches, as specified on page 5</b>	

BID NUMBER: **HEAL/055/13/MP B Re-advertisement**

Description:	<b>SUPPLY AND DELIVERY OF ONE CATARACT EXTRACTON UNITS, PHACOEMULSIFICATION SYSTEM FOR ROB FERREIRA HOSPITAL IN MPUMALANGA PROVINCE</b>	
Bid invited by:	<b>The Department of Health</b>	
Non-refundable fee:	<b>R200.00 payable in cash or bank guaranteed cheque made out to the Mpumalanga Provincial Government</b>	
Contact for Bid enquiries, technical or specifications:	<b>Mr EN Zondo</b>	<b>: 013 766 3707</b>
	<b>Mr VS Manzini</b>	<b>: 013 766 3513</b>
Contact for availability of document:	<b>Provincial Supply Chain Management offices: 013 766 8260, 8269 or 6339</b>	
Where this document can be obtained:	<b>Any of the Mpumalanga Provincial Supply Chain offices: Refer to page 4</b>	
<b>Closing:</b>	<b>Date: 14 JUNE 2013</b>	<b>Time: 12h00</b>
Where this document must be submitted:	<b>Any of the six regional branches, as specified on page 5</b>	

## INVITATION FOR REGISTRATION AS A SUPPLIER EDT /DB/13

In compliance with the Public Finance Management Act/199 and Preferential Procurement Policy Framework, the Mpumalanga Provincial **Department of Economic Development, Environment and Tourism** maintains a database of suppliers from which quotations will be sourced for departmental requirements during 2013/2014 financial year.

All prospective suppliers including suppliers that are currently on the departmental supplier database are invited to register to be included in the new departmental supplier database.

- NB: 1. Service providers who will not register will not be included in the departmental supplier database.
2. Prospective suppliers / service providers who have public sector officials as directors / shareholders / partners shall not be registered on the departmental supplier database unless they attach approvals from their executing authorities granting them to undertake remunerative work outside their employment in the public service.

The following mandatory documents should be attached with every application and failure to do so, will nullify the application,.

- Fully Completed Application Form
- Valid, original Tax clearance certificate
- Duly completed SBD4 (Declaration of Interest)
- Certificate of incorporation from the Registrar of Companies (CIPRO)
- Brief company profile, organogram and brochures
- Proof of accreditation / registration / dealerships / affiliation to relevant professional institutions or regulatory councils relevant to the type of service or commodity (e.g. CIDB, training institutions, etc )
- Certified copies of ID document of company member(s) (ownership)
- Letter from the bank
- Certified copy of water and lights account / proof of residence
- VAT Registration

The application forms are free of charge. Suppliers should take note of the special conditions indicated in the application forms in order to ensure successful registration.

<b>Contact for registration related enquiries:</b>	<b>Mr TS Majola : 013 766 4209</b>	
<b>Where to collect this document:</b>	<b>Any of the Regional offices as listed on page 4 or the Provincial Head office:</b> Alternatively forms can be downloaded at the following website: <a href="http://finance.mpu.gov.za">http://finance.mpu.gov.za</a> ( the reference number: <b>EDT/DB/13</b> in order to obtain the forms electronically)	
<b>Closing date: (current quarter)</b>	<b>Date: 07 JUNE 2013</b>	<b>Time: 12h00</b>
<b>Where this document must be submitted:</b>	Any of the six regional branches, as specified on page 5 Please note that no faxed or emailed documents will be accepted	

# INVITATION TO SUPPLIERS FOR DATABASE REGISTRATION

## Ref: FIN/DB/13

All suppliers are herewith invited to register as an approved supplier on the database of the **Department Of Finance**.

In order to comply with the procedures set out in the Accounting Officers Procurement Procedures (AOPP), as referred to in the Public Finance Management Act, 1999 (Act 1 of 1999) (PFMA), the Department developed a supplier database to be used by the procurement office.

**The purpose of this database is to give all prospective suppliers an equal opportunity to submit quotations to the Department.**

Preference will be given to registered suppliers but it does not necessarily follow that suppliers who are not yet registered will be totally exempted from quoting for the supplying of goods or services to the Department. It is envisaged however, that this database will contribute to efficient administration and compliance with the PFMA.

The following documents must be attached to each application:

- ✚ Fax number / e-mail address
- ✚ Physical address / Postal address
- ✚ Tel number (s) as contact number
- ✚ Cell number (s) as contact number
- ✚ Fill form completely
- ✚ Sign form
- ✚ B-BEE Certificate
- ✚ Certificate of Incorporation from Registration of Companies (CIPRO)
- ✚ Company profile
- ✚ SARS Tax Clearance Certificate
- ✚ ID Copy/Copies of Shareholder/s

The application forms are free of charge. Suppliers should take note of the special conditions indicated in the application forms in order to ensure successful registration.

<b>Contact for registration related enquiries:</b>	<b>Mr HP Fakude : 013 766 4119</b> <b>Mr S Ndlovu : 013 766 4314</b>	
<b>Where to collect this document:</b>	<b>Any of the Regional offices as listed on page 4 or the Provincial Head office:</b> <b>Alternatively forms can be downloaded at the following website:</b> <a href="http://finance.mpu.gov.za">http://finance.mpu.gov.za</a> ( the reference number: <b>FIN/DB/13</b> in order to obtain the forms electronically)	
<b>Closing:</b>	<b>Date: 13 JUNE 2013</b>	<b>Time: 12h00</b>
<b>Where this document must be submitted:</b>	Any of the six regional branches, as specified on page 5	

## INVITATION FOR REGISTRATION AS A SUPPLIER HEAL/DB/13

In compliance with the Public Finance Management Act/199 and Preferential Procurement Policy Framework, the Mpumalanga Provincial **Department of Health**, maintains a database of suppliers from which quotations will be sourced for departmental requirements during **2013/14** financial year.

All prospective suppliers including suppliers that are currently on the departmental supplier database are invited to register to be included in the new departmental supplier database.

- NB: 1. Service providers who will not register will not be included in the departmental supplier database.
2. Prospective suppliers / service providers who have public sector officials as directors / shareholders / partners shall not be registered on the departmental supplier database unless they attach approvals from their executing authorities granting them to undertake remunerative work outside their employment in the public service.

The following mandatory documents should be attached with every application and failure to do so, will nullify the application,.

- Fully Completed Application Form
- Valid, original Tax clearance certificate
- Duly completed SBD4 (Declaration of Interest)
- Certificate of incorporation from the Registrar of Companies (CIPRO)
- Brief company profile, organogram and brochures
- Proof of accreditation / registration / dealerships / affiliation to relevant professional institutions or regulatory councils relevant to the type of service or commodity (e.g. CIDB, training institutions, etc )
- Certified copies of ID document of company member(s) (ownership)
- Letter from the bank
- Certified copy of water and lights account / proof of residence
- VAT Registration

The application forms are free of charge. Suppliers should take note of the special conditions indicated in the application forms in order to ensure successful registration.

<b>Contact for registration related enquiries:</b>	<b>Mrs N Khoza : 013 766 3366</b>	
<b>Where to collect this document:</b>	<b>Any of the Regional offices as listed on page 4 or the Provincial Head office: Alternatively forms can be downloaded at the following website: <a href="http://finance.mpu.gov.za">http://finance.mpu.gov.za</a>( the reference number: <b>HEAL/DB/13</b> in order to obtain the forms electronically</b>	
<b>Closing date: (current quarter)</b>	<b>Date: 20 JUNE 2013</b>	<b>Time: 12h00</b>
<b>Where this document must be submitted:</b>	<b>Any of the six regional branches, as specified on page 5 Please note that no faxed or emailed documents will be accepted</b>	

*General Notice to suppliers:*

**DO NOT THROW AWAY RECEIPTS, FOR TENDER DOCUMENTS.**

**NO EXCHANGES FOR CANCELLED, WITHDRAWN or RE-ADVERTISED TENDERS CAN BE MADE WITHOUT THE ORIGINAL RECEIPT.**

**NEW TARIFFS FROM 1<sup>ST</sup> APRIL 2013**

- A)** *The subscription fee for a hard copy of the Provincial Tender Bulletin is charged at R30-00 for local subscribers and R50-00 for subscribers based in other countries (VAT inclusive) per annum;*
- B)** *The tariff charged for the sale of the Provincial Tender Bulletin at the counter is R2-50 each (VAT inclusive); and*
- C)** *For procurement(tenders) with a pre-estimated Rand value equal to, or above R30 000 and up to R500 000 (80/20 Category) is R100-00*
- D)** *For procurement(tenders) with a pre-estimated Rand value above R500 000 (90/10 Category) is R200-00*

**Kindly note that our offices at Tonga will be moving to 24 Air Street at Malelane from the 15<sup>th</sup> May 2013.**

## ***Where to find support and information***

***Business entities can seek assistance from institutions indicated below:***

### ***REGISTRATION FOR VALUE ADDED TAX (VAT)***

**Any Business Entity doing business with Government must register for Value Added Tax (VAT). Government will not do business with an entity that does not comply with this requirement.**

**South African Revenue Services (SARS)**

Private Bag 11294  
Nelspruit  
1 2 0 0

Telephone Number:  
(013) 759 4351

### ***REGISTRATION OF BUSINESS ENTITIES***

**Companies and Intellectual Property  
Registration Office (CIPRO)**  
(a member of the Department of Trade and  
Industry)

PO BOX 429  
Pretoria  
0001  
Telephone Number: (012) 394 5363

### ***BUSINESS OPPORTUNITIES***

Information on available business opportunities, particularly for SMME's, can be sought from the SMME Desk, at the Department of Economic Development and Planning. The contact details are as follows :

**SMME DESK, Department of Economic  
Development and Planning**

Private Bag X11215  
Nelspruit  
1 2 0 0

Telephone Number: (013) 766 4482

# ***FUNDING***

## **MPUMALANGA ECONOMIC GROWTH AGENCY**

P O Box 5838  
Nelspruit  
1200

Telephone number: (013) 755 1731  
Or regional offices: (013) 752 6413  
Witbank: (013) 656 3231  
Secunda: (017) 634 8458

## **KHULA ENTERPRISE FINANCE LIMITED**

P O Box 28423  
Sunnyside  
0132

Telephone number: (012) 394 5901  
Nelspruit: (013) 755 2370

## **NATIONAL YOUTH DEVELOPMENT AGENCY**

Shop no 8 Nedbank Centre  
30 Brown Street, Nelspruit, 1200  
Telephone number: (013) 756 0100

## **SMALL ENTERPRISE FINANCE AGENCY**

P O BOX 138  
NELSPRUIT  
1200  
Johannesburg Branch:  
Tel: (013) 755 2370

# ***CIDB***

For Construction and Industry Development Board (CIDB) grading and registration related enquires, please contact the CIDB office on the numbers indicated below, or visit their website for more information:

**Nelspruit Offices:**  
086 1678 222

Nelspruit, 30 Brown Street  
Nedbank Building, 9th Floor  
(with Public Works)

**Pretoria Head Office:**  
Tel: 012 482 7200  
Fax: 011 252 6944  
Fraudline: 0800 112432  
Registers Call Centre:  
0860 103 353

**Website:**  
**[www.cidb.org.za](http://www.cidb.org.za)**





***THE ANTI-CORRUPTION  
TOLL FREE NUMBER:  
080 070 1701***