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Provinsiale Tesourie

Enquiries : Mr R Masambo  
Ref : MPT/14/4/1/1

## **PROVINCIAL TREASURY CIRCULAR NO. 18 OF 2019**

### **TO:**

**THE MUNICIPAL MANAGER: EHLANZENI DISTRICT MUNICIPALITY (MR FS SIBOZA)**  
**THE MUNICIPAL MANAGER: BUSHBUCKRIDGE LOCAL MUNICIPALITY (MS C NKUNA)**  
**THE MUNICIPAL MANAGER (ACTING): CITY OF MBOMBELA (MR N DIAMOND)**  
**THE MUNICIPAL MANAGER: NKOMAZI LOCAL MUNICIPALITY (MR MD NGWENYA)**  
**THE MUNICIPAL MANAGER (ACTING): THABA CHWEU LOCAL MUNICIPALITY (MR SS MATSI)**  
**THE MUNICIPAL MANAGER: GERT SIBANDE DISTRICT MUNICIPALITY (MR CA HABILE)**  
**THE MUNICIPAL MANAGER (ACTING): CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY (MR MA DLAMINI)**  
**THE MUNICIPAL MANAGER (ACTING): DIPALESENG LOCAL MUNICIPALITY (MR IP MUTSHINYALI)**  
**THE MUNICIPAL MANAGER (ACTING): DR PIXLEY KA SEME (MS M PHETLA)**  
**THE MUNICIPAL MANAGER (ACTING): GOVAN MBEKI LOCAL MUNICIPALITY (MR SS MNDEBELE)**  
**THE MUNICIPAL MANAGER: LEKWA LOCAL MUNICIPALITY (MS GP MHLONGO - NTSHANGASE)**  
**THE MUNICIPAL MANAGER: MKHONDO LOCAL MUNICIPALITY (MR M KUNENE)**  
**THE MUNICIPAL MANAGER (ACTING): MSUKALIGWA LOCAL MUNICIPALITY (MR DI MALULEKA)**  
**THE MUNICIPAL MANAGER: NKANGALA DISTRICT MUNICIPALITY (MS MM SKHOSANA)**  
**THE MUNICIPAL MANAGER: (ACTING) DR JS MOROKA LOCAL MUNICIPALITY (MR MF MONKOE)**  
**THE MUNICIPAL MANAGER: EMAKHAZENI LOCAL MUNICIPALITY (MS EK TSHABALALA)**  
**THE MUNICIPAL MANAGER (ACTING): EMALAHLENI LOCAL MUNICIPALITY (MR HS MAISELA)**  
**THE MUNICIPAL MANAGER: STEVE TSHWETE LOCAL MUNICIPALITY (MR B KHENISA)**  
**THE MUNICIPAL MANAGER: THEMBSILE HANI LOCAL MUNICIPALITY (MR O NKOSI)**  
**THE MUNICIPAL MANAGER (ACTING): VICTOR KHANYE LOCAL MUNICIPALITY (MR VW MAQGAZA)**

**THE ACTING DIRECTOR GENERAL: OFFICE OF THE PREMIER OF MPUMALANGA (MR KM MOHLASEDI)**  
**HEAD: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR TP NYONI)**

**THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT**  
**THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT**  
**THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE**

**TRAINING SESSIONS ON OPERATION OF BID COMMITTEE SYSTEM AND CONTRACT MANAGEMENT**

**1. INTRODUCTION**

1.1. This Circular serves to invite nominations for those officials who are currently serving on the different Bid Committees as well as those who are attached to the SCM Units to attend training sessions on the operations of the Bid Committee System and Contract management respectively.

**2. BACKGROUND**

2.1 It has come to the attention of the Provincial Treasury that most of the officials who are serving in the different Bid Committees and Supply Chain Management Units in Municipalities have not been exposed to training regarding the operation of the Bid Committee system and Contract Management.

2.1. Part of the standards to be complied with in Government procurement, relates to the capacitation of officials in the field of Supply Chain Management for purposes of meeting the required competency levels. It is therefore compulsory for such officials to be well conversant with applicable legislative frameworks governing procurement in the public sector. In the light of this, it is necessary for the Provincial Treasury to assist in this regard.

**3. FACILITATION OF TRAINING SESSIONS ON OPERATION OF BID COMMITTEE SYSTEM AND CONTRACT MANAGEMENT**

3.1. The Provincial Treasury is currently in the process of facilitating a number of training sessions on the above-mentioned identified learning areas to assist Government institutions in complying with training requirements. The training sessions are planned to take place in May this year.

3.2. In the light of the above, we would like to request Municipalities to compile lists of officials serving in their different Bid Committees and SCM units who need to be trained on the operations of the Bid Committees and Contract Management. Nominations should be submitted in the format as captured hereunder:-

SURNAME AND INITIALS OF NOMINEE	EMPLOYEE NUMBER OF NOMINEE	CONTACT DETAILS		LEARNING AREA OF CHOICE (Mark with X on appropriate space)	
		CONTACT NUMBERS	E-MAIL ADDRESS	BID COMMITTEE SYSTEM	CONTRACT MANAGEMENT

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3.3. Nominations should be submitted to the Provincial Treasury, for the attention of Ms Queeneth Sibiyi at e-mail address: [qsibiyi@mpg.gov.za](mailto:qsibiyi@mpg.gov.za) on or before Tuesday, 30 April 2019. It is trusted that you will find the above in order and we are looking forward to your submissions.

Your co-operation is appreciated.

Regards

  
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**MS GUGU MASHITENG**  
**ACTING HEAD: PROVINCIAL TREASURY**  
DATE: 16 / 04 / 2019