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SiricinaMafa Sesifunda

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Provinciale Tesourie

Enquiries : Ms C Ruthven  
Ref : MPT/8/2/2/1

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## PROVINCIAL TREASURY CIRCULAR NO. 20 OF 2021

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### TO:

**ACTING DIRECTOR-GENERAL: OFFICE OF THE PREMIER OF MPUMALANGA: VOTE 1:  
(MIR TP NYONI)**

**HEADS OF DEPARTMENTS  
CEOs OF PUBLIC ENTITIES**

**CEOs OF DEPARTMENTS AND PUBLIC ENTITIES**

**THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT  
THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT  
THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE**

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### AMENDMENT TO INSTRUCTION NO. 11 OF 2020/2021

National Treasury issued the 1st Amendment to Instruction No. 11 of 2020/2021 on 6 May 2021. With this amendment, paragraph 6.1, Table 1 of Instruction No. 11 of 2020/2021 is adjusted to include reporting dates for the 2021/2022 financial year:

Provincial Treasuries must ensure that all Departments and Public Entities' reports are provided or render assistance where needed, with ensuring that all reports are collected and submitted to National Treasury.

To give effect to this process, Departments were previously requested to create the Covid Fund item on the system for ease of tracking payments made towards Covid-19. To strengthen this area, specific Covid-19 procurement registers should also be kept.

All Departments and Public Entities are required to report procurement transactions for the extended period as per amended Instruction No. 11 of 2020/21 for the **periods indicated in Table 1 by the deadlines provided** below - also see attached Instruction for ease of reference.

**PROVINCIAL TREASURY CIRCULAR NO. 20 OF 2021**

**TABLE 1:**

Paragraph 6.1, Table 1 of Instruction No. 11 of 2020/2021 is hereby adjusted to include reporting dates for the 2021/2022 financial year

Reporting Period	Submission date to Provincial Treasury	Submission date to National Treasury	Report to be published by NT in public domain
April 2021	17 May 2021	21 May 2021	31 May 2021
May 2021	15 June 2021	21 June 2021	30 June 2021
June 2021	15 July 2021	21 July 2021	31 July 2021
July 2021	16 August 2021	21 August 2021	31 August 2021
August 2021	15 September 2021	21 September 2021	30 September 2021
September 2021	15 October 2021	21 October 2021	31 October 2021
October 2021	15 November 2021	21 November 2021	30 November 2021
November 2021	15 December 2021	21 December 2021	10 January 2022
December 2021	17 January 2022	21 January 2022	31 January 2022
January 2022	15 February 2022	21 February 2022	28 February 2022
February 2022	15 March 2022	21 March 2022	31 March 2022
March 2022	15 April 2022	21 April 2022	30 April 2022

All reports should be submitted to Provincial Treasury electronically for the attention of Ms Conja Ruthven @ [choon@mpg.gov.za](mailto:choon@mpg.gov.za) or Mr Xolani Shongwe – [xshongwe@mpg.gov.za](mailto:xshongwe@mpg.gov.za) or [olanishongwe0@gmail.com](mailto:olanishongwe0@gmail.com). The reports should be signed off by the Accounting Officers and the relevant Internal Audit Unit must confirm its validity, completeness and accuracy.

Your co-operation in this regard is appreciated.

Regards

  
**MS GUGU MASHITENG**  
**HEAD: PROVINCIAL TREASURY**  
**DATE: 11/03/2021**



**national treasury**

Department  
National Treasury  
REPUBLIC OF SOUTH AFRICA

**TO ALL: ACCOUNTING OFFICERS OF DEPARTMENTS**  
: **ACCOUNTING OFFICERS OF CONSTITUTIONAL INSTITUTIONS**  
: **ACCOUNTING AUTHORITIES OF ALL SCHEDULE 2 AND 3 PUBLIC ENTITIES**  
: **HEAD OFFICIALS OF PROVINCIAL TREASURIES**

**1<sup>ST</sup> AMENDMENT TO NATIONAL TREASURY INSTRUCTION NO. 11 OF 2020/2021**

1. Paragraph 6.1, Table 1 of Instruction No. 11 of 2020/2021 is hereby adjusted to include reporting dates for the 2021/2022 financial year:

<b>TABLE 1:</b>			
<b>Reporting Period:</b>	<b>Deadline of submission:</b>	<b>Report to be published by NT in public domain</b>	
April 2021	21 May 2021	31 May 2021	
May 2021	21 June 2021	30 June 2021	
June 2021	21 July 2021	31 July 2021	
July 2021	21 August 2021	31 August 2021	
August 2021	21 September 2021	30 September 2021	
September 2021	21 October 2021	31 October 2021	
October 2021	21 November 2021	30 November 2021	
November 2021	21 December 2021	10 January 2022	
December 2021	21 January 2022	31 January 2022	
January 2022	21 February 2022	28 February 2022	
February 2022	21 March 2022	31 March 2022	
March 2022	21 April 2022	30 April 2022	

2. The reports to be submitted to the National Treasury by email to [ocpocovid-19reporting@treasury.gov.za](mailto:ocpocovid-19reporting@treasury.gov.za) by the submission deadlines provided in Table 1.

1<sup>ST</sup> AMENDMENT TO NATIONAL TREASURY INSTRUCTION NO. 11 OF 2020/2021

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3. All other provisions of Instruction No. 11 of 2020/2021 remain unchanged.
4. The amendments take effect on the day following the date of signature.



06/05/2021

**ESTELLE SETAN**  
**ACTING CHIEF PROCUREMENT OFFICER**  
**DATE: 6 May 2021**