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Enquiries : Mr R Masambo
Ref : MPT/8/2/1

PROVINCIAL TREASURY CIRCULAR NO. 23 OF 2021

TO:

THE MUNICIPAL MANAGER: EHLANZENI DISTRICT MUNICIPALITY (MR FS SIBOZA)
THE MUNICIPAL MANAGER: BUSHBUCKRIDGE LOCAL MUNICIPALITY (MS C NKUNA)
THE MUNICIPAL MANAGER: CITY OF MBOMBELA (MR WJ KHUMALO)
THE MUNICIPAL MANAGER: NKOMAZI LOCAL MUNICIPALITY (MR MD NGWENYA)
THE MUNICIPAL MANAGER: THABA CHWEU LOCAL MUNICIPALITY (MR SS MATSI)
THE MUNICIPAL MANAGER: GERT SIBANDE DISTRICT MUNICIPALITY (MR CA HABILE)
THE MUNICIPAL MANAGER: CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY
(MR MS DLAMINI)
THE MUNICIPAL MANAGER (ACTING): DIPALESENG LOCAL MUNICIPALITY
(MS B KANYE)
THE MUNICIPAL MANAGER: DR PIXLEY KA SEME (MR LB TSHABALALA)
THE MUNICIPAL MANAGER (ACTING): GOVAN MBEKI LOCAL MUNICIPALITY
(MR M MICHELE)
THE MUNICIPAL MANAGER: LEKWA LOCAL MUNICIPALITY
(MS GP NTSHANGASE)
THE MUNICIPAL MANAGER: MKHONDO LOCAL MUNICIPALITY (MR M KUNENE)
THE MUNICIPAL MANAGER (ACTING): MSUKALIGWA LOCAL MUNICIPALITY
(MR S MALAZA)
THE MUNICIPAL MANAGER: NKANGALA DISTRICT MUNICIPALITY (MS MM SKOSANA)
THE ADMINISTRATOR: DR JS MOROKA LOCAL MUNICIPALITY
(MR BM MHLANGA)
THE MUNICIPAL MANAGER: EMAKHAZENI LOCAL MUNICIPALITY (MR G MTHIMUNYE)
THE MUNICIPAL MANAGER: EMALAHLENI LOCAL MUNICIPALITY (MR HS MAISELA)
THE MUNICIPAL MANAGER: STEVE TSHWETE LOCAL MUNICIPALITY (MR B KHENISA)
THE MUNICIPAL MANAGER: THEMBISILE HANI LOCAL MUNICIPALITY (MR O NKOSI)
THE MUNICIPAL MANAGER (ACTING): VICTOR KHANYE LOCAL MUNICIPALITY
(MR VW MAQGAZA)

THE DIRECTOR GENERAL (ACTING): MPUMALANGA OFFICE OF THE PREMIER
(MR P NYONI)
HEAD: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR S NGUBANE)

THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT
THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT
THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE

PROVINCIAL TREASURY CIRCULAR NO. 23 OF 2021

SUBMISSION OF ANNUAL PROCUREMENT PLANS FOR GOODS, WORKS AND SERVICES, INCLUDING INFRASTRUCTURE PROJECTS, ESTIMATED IN EXCESS OF R200 000 (INCLUSIVE OF APPLICABLE TAXES) PER CASE

1. PURPOSE

The purpose of this circular is to request Municipal Managers of all Municipalities in the Mpumalanga Province to submit annual procurement plans in respect of goods, works and services including infrastructure projects, estimated in excess of R200 000 (inclusive of applicable taxes) per case, for the 2021/22 financial year.

2. BACKGROUND

The Provincial Treasury is required, in terms of its mandate to oversee and monitor the procurement of goods, works and services in Municipalities for the purposes of enforcing compliance with the appropriate legislation and enhancing service delivery.

In terms of the Municipal Finance Management Act Circular 62 of 2013, Municipalities are required to develop annual procurement plans in respect of goods, works and services, including infrastructure projects estimated in excess of R200 000 (inclusive of applicable taxes) per case, for the 2021/22 financial year. These procurement plans must be approved by the Accounting Officer or his/her delegate.

3. SUBMISSION OF PROCUREMENT PLANS FOR THE 2021/22 FINANCIAL YEAR

Municipalities are requested to submit their approved annual procurement plans for goods, works and services, including infrastructure projects estimated in excess of R200 000 (inclusive of applicable taxes) per case, to the Provincial Treasury on or before **30 June 2021**.

All Municipalities should further report quarterly on the implementation of the procurement plans. The progress reports must be submitted **15 days** after the closure of the quarter.

All the approved annual procurement plans and the reporting thereof should be in the format as captured in the templates attached.

Municipal Managers should disseminate the contents of this Circular to their respective Chief Financial Officers and Supply Chain Management Units in order to accelerate the submission process.

All submission should be forwarded to Ms Zanele Masango at email address: zcmagagule@mpg.gov.za

Your co-operation is at all times appreciated.

Regards

MS GUGU MASHITENG
HEAD: PROVINCIAL TREASURY
DATE: 07/10/2021