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Provinsiale Tesourie

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Ref : **MPT 13/4/4**

PROVINCIAL TREASURY CIRCULAR NO. 24 OF 2024

THE MUNICIPAL MANAGER: BUSHBUCKRIDGE LOCAL MUNICIPALITY (MR J NGOBENI)
THE MUNICIPAL MANAGER: NKOMAZI LOCAL MUNICIPALITY (MR XT MABILA)
THE MUNICIPAL MANAGER: CITY OF MBOMBELA (MR W KHUMALO)
THE MUNICIPAL MANAGER: THABA CHWEU LOCAL MUNICIPALITY (MR R MAKWAKWA)
THE MUNICIPAL MANAGER: EHLANZENI DISTRICT MUNICIPALITY (DR NP MAHLALELA)
THE MUNICIPAL MANAGER: STEVE TSHWETE LOCAL MUNICIPALITY (MR M MNGUNI)
THE MUNICIPAL MANAGER: VICTOR KHANYE LOCAL MUNICIPALITY (MR T MASHABELA)
THE MUNICIPAL MANAGER: THEMBISILE HANI LOCAL MUNICIPALITY (MR D MAHLANGU)
THE MUNICIPAL MANAGER: DR JS MOROKA LOCAL MUNICIPALITY (MS M MATHABELA)
THE MUNICIPAL MANAGER: EMAKHAZENI LOCAL MUNICIPALITY (MR W SHABANGU)
THE MUNICIPAL MANAGER: EMALAHLENI LOCAL MUNICIPALITY (MR H MAISELA)
THE MUNICIPAL MANAGER: NKANGALA DISTRICT MUNICIPALITY (MS MM SKOSANA)
THE MUNICIPAL MANAGER: CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY (MR ME THABETHE)
THE MUNICIPAL MANAGER: DIPALESENG LOCAL MUNICIPALITY (MR L CINDI)
THE MUNICIPAL MANAGER: DR PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY (MR MA NGCOBO)
THE MUNICIPAL MANAGER: GOVAN MBEKI LOCAL MUNICIPALITY (MR EN MASEKO)
THE MUNICIPAL MANAGER: LEKWA LOCAL MUNICIPALITY (MR M LAMOLA)
THE ACTING MUNICIPAL MANAGER: MKHONDO LOCAL MUNICIPALITY (MR MS DLAMINI)
THE MUNICIPAL MANAGER: MSUKALIGWA LOCAL MUNICIPALITY (MR M KUNENE)
THE MUNICIPAL MANAGER: GERT SIBANDE DISTRICT MUNICIPALITY (MR CA HABILE)

THE ACTING DIRECTOR-GENERAL: OFFICE OF THE PREMIER (MR TP NYONI)
THE HEAD: CO - OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS: (MR S NGUBANE)
THE ACTING PROVINCIAL CHIEF EXECUTIVE OFFICER: SALGA (MS D MATUMBA)

THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE
THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT
THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT

SUPPORT ON DEVELOPMENT OF THE BUSINESS CONTINUITY PLANS

Provincial Treasury is mandated as per Section 5 of the Municipal Finance Management Act, No. 56 of 2003 (MFMA), to monitor and assess the implementation of Risk Management within the Province to improve and enhance the establishment and sustainability of corporate governance, as well as building resilience as a key element to Business Continuity Plan.

The general responsibilities of the Accounting Officer with regard to the risk management process is clearly stipulated in Section 62 of the MFMA that requires the Accounting Officer to ensure that the Municipality has and maintains effective, efficient and transparent systems of financial, internal control and risk management.

The Business Continuity Plan (BCP) is a detailed strategy and set of systems for ensuring an organization's ability to prevent or rapidly recover from a significant disruption to its operations, whereas Business Continuity Management (BCM) integrates the disciplines of Emergency Response, Crisis Management and Disaster Recovery. Therefore, Institutions need to develop the BCP to ensure that business assets and personnel are protected and able to recover quickly in the event of a disruptive event. The following are the key benefits of the BCP:

- a) Keep the business trading during and after an incident.
- b) Recover operations more quickly after interruptions.
- c) Reduce costs and duration of any disruption.
- d) Mitigate risks and financial exposure.
- e) Build customer confidence and trust.
- f) Safeguard company reputation.

Based on the above, Provincial Treasury will be available to provide support and guidance in developing Business Continuity Plans. Institutions are prone to different degrees of disasters from minor to catastrophic, which then makes it to be an important part of any business to help continue with operations in the event of major disasters including natural disasters.

This process will enable Municipalities to have the Business Continuity Plans in order to remain better positioned to recover from the business interruption, property damage, financial impact and loss of lives due to natural disaster or man-made event. This process will also protect the institutions' reputation and boost employees' morale.

NBThis circular should be brought to the attention of all the Chief Risk Officers and Chief Audit Executives where there is no Chief Risk Officers and requests for assistance should be made to FMShitlh@mpg.gov.za, mgomane@mpg.gov.za or MnguniMM@mpg.gov.za.**

Your co-operation is appreciated.

Kind Regards,


MS GUGU MASHITENG
HEAD: PROVINCIAL TREASURY
DATE: 20/11/2024