



PROVINCIAL TREASURY CIRCULAR NO. 30 OF 2016

TO:-

THE ACCOUNTING OFFICER: VOTE 1: OFFICE OF THE PREMIER (MR T MDAKANE)
THE ACTING: ACCOUNTING OFFICER: VOTE 2: PROVINCIAL LEGISLATURE (MR L MWALE)
THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (MS NZ NKAMBA)
THE ACTING ACCOUNTING OFFICER: VOTE 4: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR GS NTOMBELA)
THE ACCOUNTING OFFICER: VOTE 5: AGRICULTURE, RURAL DEVELOPMENT, LAND AND ENVIROMENTAL AFFAIRS: (MS S XULU)
THE ACTING ACCOUNTING OFFICER: VOTE 6: ECONOMIC DEVELOPMENT AND TOURISM (MR JS MGIDI)
THE ACCOUNTING OFFICER: VOTE 7: EDUCATION (MS MOC MHLABANE)
THE ACCOUNTING OFFICER: VOTE 8: PUBLIC WORKS, ROADS AND TRANSPORT (MR KM MOHLASEDI)
THE ACCOUNTING OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY AND LIASON (MR W MTHOMBOTHI)
THE ACTING ACCOUNTING OFFICER: VOTE 10: HEALTH (DR S MOHANGI)
THE ACCOUNTING OFFICER: VOTE 11: CULTURE, SPORT AND RECREATION (MR W MNISI)
THE ACCOUNTING OFFICER: VOTE 12: SOCIAL DEVELOPMENT (MS NL MLANGENI)
THE ACCOUNTING OFFICER: VOTE 13: HUMAN SETTLEMENTS (MR K MASANGE)

THE CHIEF FINANCIAL OFFICER: VOTE 1: OFFICE OF THE PREMIER (MR S SHONGWE)
THE ACTING CHIEF FINANCIAL OFFICER: VOTE 2: PROVINCIAL LEGISLATURE (MR C MABUNDA)
THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR M KHOZA)
THE CHIEF FINANCIAL OFFICER: VOTE 4: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR S MATSEBULA)
THE ACTING CHIEF FINANCIAL OFFICER: VOTE 5: AGRICULTURE, RURAL DEVELOPMENT, LAND AND ENVIROMENTAL AFFAIRS (MR S MASEKO)
THE CHIEF FINANCIAL OFFICER: VOTE 6: ECONOMIC DEVELOPMENT AND TOURISM (MR CT DLAMINI)
THE ACTING CHIEF FINANCIAL OFFICER: VOTE 7: EDUCATION (MS T NTULI)
THE CHIEF FINANCIAL OFFICER: VOTE 8: PUBLIC WORKS, ROADS AND TRANSPORT (MS HN MDAKA)
THE CHIEF FINANCIAL OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY AND LIASON (MS SA SEFALA)
THE CHIEF FINANCIAL OFFICER: VOTE 10: HEALTH (MR C MNISI)
THE ACTING CHIEF FINANCIAL OFFICER: VOTE 11: CULTURE, SPORT AND RECREATION (MR NC MAMARU)
THE CHIEF FINANCIAL OFFICER: VOTE 12: SOCIAL DEVELOPMENT (MR JB MBATHA)
THE ACTING CHIEF FINANCIAL OFFICER: VOTE 13: HUMAN SETTLEMENTS (MR TC MASHILE)

PREPARATION AND SUBMISSION OF INTERIM FINANCIAL STATEMENTS (IFS)

The Mpumalanga Provincial Treasury is requesting all departments to prepare Interim Financial Statements for the period ending 30 June 2016. An accurate and complete IFS template must be submitted to the Provincial Treasury within 30 days after the end of the period.

In terms of the Instruction Note 1 of 2013/2014 Reporting requirements of the Interim Financial Statement (IFS) will be prepared and submitted on quarterly basis.

National and Provincial departments are required to comply with the IFS instruction schedule for the 2015/16 financial year. The IFS should be submitted after one month of the dates indicated below:

- a) 30 June 2016
- b) 30 September 2016
- c) 30 December 2016

The purpose of Interim Financial Statements is to detect and address issues that are a challenge to departments with regard to Annual Financial Statements before year-end, improvement of audit outcomes.

The following should be adhered to by Departments for the process to be effective:

- a) Proper closure of the books to be done
- b) All suspense accounts should be cleared to zero to enable Departments to provide complete financial information on expenditure and revenue
- c) Stock counts and reconciliation of assets between BAS and LOGIS systems must be performed
- d) Reconciliation of assets, creditors, debtors and bank accounts must be performed
- e) The expenditure management report should be scrutinized to ensure that all expenditure is correctly allocated to the budget appropriated

The template to prepare the IFS is available at Provincial Treasury, Accounting Services Section, and is also available on the website <http://oag.treasury.gov.za>.

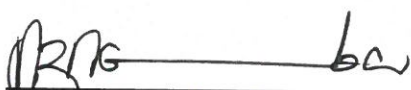
The following officials in Provincial Treasury could be contacted for clarification and assistance in completing the IFS:

Ms N Mokgalaka
Tel: (013) 766-4196
E-mail: nicotia@mpg.gov.za

Ms Shokie Thaga
Tel: (013) 766-4548
E-mail: Thagasm@mpg.gov.za

Your cooperation will be appreciated.

Regards,



MS. NZ NKAMBA
HEAD OFFICIAL: PROVINCIAL TREASURY
DATE: 27/5 /2016