

# MPUMALANGA PROVINCIAL GOVERNMENT

Building No. 4  
No. 7 Government Boulevard  
Riverside Park Extension 2  
Nelspruit  
1200  
South Africa



Private Bag X 11205  
Nelspruit, 1200  
Tel: 013 766 4564  
Fax: 013 766 4604  
Int: +27 13 766 4564  
Int: +27 13 766 4604  
Email: hodfinance@mpg.gov.za

## Department of Finance *Office of the HOD*

Litiko LeteTimali

UmNgango weZeemali

Departement van Finansies

Kgoro ya Matlotlo

Enquiries : Mr. L.J Radebe  
Ref No : 14/6/1

## PROVINCIAL TREASURY CIRCULAR 31 OF 2014

### TO:

THE ACCOUNTING OFFICER: VOTE 1: OFFICE OF THE PREMIER (DR NONHLANHLA MKHIZE)  
THE ACCOUNTING OFFICER: VOTE 3: FINANCE (MS NZ NKAMBA)  
THE ACCOUNTING OFFICER: VOTE 4: COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR CM CHUNDA)  
THE ACCOUNTING OFFICER: VOTE 5: AGRICULTURE, RURAL DEVELOPMENT AND LAND ADMINISTRATION (MS SP XULU)  
THE ACCOUNTING OFFICER: VOTE 6: ECONOMIC DEVELOPMENT, ENVIRONMENT AND TOURISM (MR T MDAKANE)  
THE ACCOUNTING OFFICER: VOTE 7: EDUCATION (MS MOC MHLABANE)  
THE ACCOUNTING OFFICER: VOTE 8: PUBLIC WORKS, ROADS & TRANSPORT (MR KM MOHLASEDI)  
THE ACCOUNTING OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY & LIAISON (MR W MTHOMBOHI)  
THE ACCOUNTING OFFICER: VOTE 10: HEALTH (DR AM MORAKE)  
THE ACTING ACCOUNTING OFFICER: VOTE 11: CULTURE, SPORT AND RECREATION (MR W MNISI)  
THE ACCOUNTING OFFICER: VOTE 12: SOCIAL DEVELOPMENT (MS NL MLANGENI)  
THE ACCOUNTING OFFICER: VOTE 13: HUMAN SETTLEMENTS (MR SEB MATSEBULA) (ACTING)

THE CHIEF FINANCIAL OFFICER: VOTE 1: OFFICE OF THE PREMIER (MR KJ DLAMINI)  
THE CHIEF FINANCIAL OFFICER: VOTE 3: FINANCE (MS L MLAMBO (ACTING))  
THE CHIEF FINANCIAL OFFICER: VOTE 4: COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR MD SHIPALANA)  
THE CHIEF FINANCIAL OFFICER: VOTE 5: AGRICULTURE, RURAL DEVELOPMENT AND LAND ADMINISTRATION (MR CT DLAMINI)  
THE CHIEF FINANCIAL OFFICER: VOTE 6: ECONOMIC DEVELOPMENT, ENVIRONMENT AND TOURISM (MS JP HLATSWAYO)  
THE CHIEF FINANCIAL OFFICER: VOTE 7: EDUCATION (MR CB MNISI)  
THE CHIEF FINANCIAL OFFICER: VOTE 8: PUBLIC WORKS, ROADS & TRANSPORT (MS HN MDAKA (ACTING))  
THE CHIEF FINANCIAL OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY & LIAISON (MS SA SEFALA)  
THE CHIEF FINANCIAL OFFICER: VOTE 10: HEALTH (MR BP DLALISA)  
THE CHIEF FINANCIAL OFFICER: VOTE 11: CULTURE, SPORT AND RECREATION (MR T NKOJOANA)  
THE CHIEF FINANCIAL OFFICER: VOTE 12: SOCIAL DEVELOPMENT (MR CM MALELE)  
THE CHIEF FINANCIAL OFFICER: VOTE 13: HUMAN SETTLEMENTS (TC MASHILE) (ACTING)



# SUBJECT: IMPLEMENTATION OF SAFETYWEB

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## 1 PURPOSE

The purpose of this circular is to inform all Provincial Departments in Mpumalanga about the implementation of safety web with effect from 3 November 2014.

## 2 BACKGROUND

Safety web is a fraud prevention system which verifies the banking details of entities (suppliers) captured on the transversal systems (BAS, Logis and Persal) to ensure that the banking details provided by entities are confirmed as correct systematically by different banks other than relying only on the bank stamp letters provided by suppliers.

## 3 DISCUSSION

Section 38(1) (g) and 76(2)(e) of the Public Finance Management Act (PFMA) requires the accounting officer of an institution to exercise all reasonable care to prevent and detect unauthorized expenditure and to implement effective, efficient and transparent processes of financial and risk management for this purpose. Safety web will ensure that all the expenditure is paid to the correct entity with the correct banking details as verified by the bank to avoid expenditure being paid to incorrect banking details which may be classified as unauthorized expenditure.

To effectively implement safety web Departments are urged to follow the below action plan.

DATE	ACTIVITIES TO BE DONE
20 October 2014 to 31 October 2014	<ul style="list-style-type: none"><li>All the credit transfer payments must be authorized on safety web first and a bank verification certificate from safety web must be attached to the credit transfer letter to the bank. (Standard Bank will not process the credit transfer letters without a bank verification certificate from safety web)</li><li>Suppliers capturing and corrections on safety web continues. This process started already, Departments are advised to ensure that all suppliers are captured on safety web and verified.</li></ul>
29 October 2014	<ul style="list-style-type: none"><li>Last date of capturing credit transfer payments on BAS, Persal and Logis for October 2014.</li></ul>
31 October 2014	<ul style="list-style-type: none"><li>Last date of submitting credit transfer letters to Standard Bank.</li><li>All credit transfer letters must be submitted to</li></ul>



	<p>Standard Bank on or before 31 October 2014 before 11H00 am. Failure to do that will necessitate that the credit transfer letters not submitted to Standard Bank must be cancelled.</p> <ul style="list-style-type: none"> <li>• Last date of submitting credit transfer letters to Standard Bank.</li> </ul>
<b>3 November 2014</b>	<ul style="list-style-type: none"> <li>• <b>Live date for Safety web</b></li> </ul>
3 November 2014 going forward	<ul style="list-style-type: none"> <li>• No credit transfer letters will be sent to the bank as authorization will be done by Departments electronically to the bank on Safety web.</li> <li>• No credit transfer payments will be made if suppliers banking details are not captured and verified on safety web as Safety web will block such payments.</li> <li>• Electronic Bank Transfer (EBT) reports will be available daily for management to detect payments made through EBT without banking details being verified.</li> <li>• Action date when capturing credit transfer payment should be 5 days in advance from the date of capturing to avoid credit transfer being rejected because of the action date that had passed.</li> <li>• All credit transfer payments must be authorized on safety web before 10H00am on or before the action date for payment to be made on the same day.</li> </ul>


A Safety web Help Desk team that comprises of the following officials had been established to assist Departments with Safety web related matters:

NAME AND SURNAME	E-MAIL	CONTACT NUMBER
Thalitha Mahlalela	FMAHLALE@MPG.GOV.ZA	013 766 4586
Lucky Radebe	LJRADEBE@MPG.GOV.ZA	013 766 4380
Nkhensane Maluleka	KMALULEKE@MPG.GOV.ZA	013 766 4277
Priscilla Mphahlele	SMPHAHLELE@MPG.GOV.ZA	013 766 4567
Nomazizi Mabuya	NMABUYA@MPG.GOV.ZA	013 766 4263



Departments are urged to follow the above mentioned action plan and take note of the implementation date.

Regards,

  
MS NZ NKAMBA  
HEAD OF DEPARTMENT  
DATE: 22/10/2014

