

MPUMALANGA PROVINCIAL GOVERNMENT

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Department of Finance Office of the MEC

Litiko LeteTimali

UmNyango weZeemali

Departement van Finansies

Kgoro ya Matlotlo

PROVINCIAL TREASURY CIRCULAR NO 37(b) OF 2013

THE EXECUTIVE MAYOR: BUSHBUCKRIDGE LOCAL MUNICIPALITY (Cllr R KHUMALO)
THE EXECUTIVE MAYOR: CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY (Cllr BP SHIBA)
THE EXECUTIVE MAYOR: DIPALESENG LOCAL MUNICIPALITY (Cllr NS NHLAPHO)
THE EXECUTIVE MAYOR: DR JS MOROKA LOCAL MUNICIPALITY (Cllr GT MTHIMUNYE)
THE EXECUTIVE MAYOR: DR PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY (Cllr PV MALATSI)
THE EXECUTIVE MAYOR: EHLANZENI DISTRICT MUNICIPALITY (Cllr LN SHONGWE)
THE EXECUTIVE MAYOR: EMAKHAZENI LOCAL MUNICIPALITY (Cllr XS NGWENYA)
THE EXECUTIVE MAYOR: EMALAHLENI LOCAL MUNICIPALITY (Cllr S SITHOLE)
THE EXECUTIVE MAYOR: GERT SIBANDE DISTRICT MUNICIPALITY (Cllr KW MOTLOUNG)
THE EXECUTIVE MAYOR: GOVAN MBEKI LOCAL MUNICIPALITY (Cllr L MASINA)
THE EXECUTIVE MAYOR: LEKWA LOCAL MUNICIPALITY (Cllr CM MORAJANE)
THE EXECUTIVE MAYOR: MBOMBELA LOCAL MUNICIPALITY (Cllr CF DLAMINI)
THE EXECUTIVE MAYOR: MKHONDO LOCAL MUNICIPALITY (Cllr BH MTSHALI)
THE EXECUTIVE MAYOR: MSUKALIGWA LOCAL MUNICIPALITY (Cllr JS BONGWE)
THE EXECUTIVE MAYOR: NKANGALA DISTRICT MUNICIPALITY (Cllr SK MASHILO)
THE EXECUTIVE MAYOR: NKOMAZI LOCAL MUNICIPALITY (Cllr TS KHOZA)
THE EXECUTIVE MAYOR: STEVE TSHWETE LOCAL MUNICIPALITY (Cllr AM MASINA)
THE EXECUTIVE MAYOR: THABA CHWEU LOCAL MUNICIPALITY (Cllr MM MAROBELA)
THE EXECUTIVE MAYOR: THEMBSILE HANI LOCAL MUNICIPALITY (Cllr NJ MAHLANGU)
THE EXECUTIVE MAYOR: UMJINDI LOCAL MUNICIPALITY (Cllr L MASHABA)
THE EXECUTIVE MAYOR: VICTOR KHANYE LOCAL MUNICIPALITY (Cllr SK SEKGONE)

AUDITOR-GENERAL MANAGEMENT REPORT

Attached please find a copy of a Circular sent to Municipal Managers regarding the above matter, for your information.

Regards

MEC MB MASUKU (MPL)
MEC FOR FINANCE
DATE: 27/11/2013

MPUMALANGA PROVINCIAL GOVERNMENT

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Department of Finance *Office of the HOD*

Litiko LeteTimali

UmNgango weZeemali

Departement van Finansies

Kgoro ya Matlotlo

Enquiries : Ms J Bezuidenhout X4519

Ref No : DOF 13/1/R

PROVINCIAL TREASURY CIRCULAR NO 37 OF 2013

THE ACCOUNTING OFFICER: VOTE 1: OFFICE OF THE PREMIER (DR NONHLANHLA MKHIZE)
THE ACCOUNTING OFFICER: VOTE 4: COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS
(MR D MAHLOBO)

THE ADMINISTRATOR: BUSHBUCKRIDGE LOCAL MUNICIPALITY (MR D SHABANGU)
THE MUNICIAPL MANAGER: CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY (MR VN MPILA)
THE MUNICIPAL MANAGER: DIPALESENG LOCAL MUNICIPALITY (MR V NGCOBO)
THE MUNICIPAL MANAGER: DR JS MOROKA LOCAL MUNICIPALITY (MR Z SKHOSANA)
THE MUNICIPAL MANAGER: DR PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY (MR PB MALEBYE)
THE MUNICIPAL MANAGER: EHLANZENI DISTRICT MUNICIPALITY (ADV H MBATHA)
THE MUNICIPAL MANAGER: EMAKHAZENI LOCAL MUNICIPALITY (MS T SHOBA)
THE ADMINISTRATOR: EMALAHLENI LOCAL MUNICIPALITY (MR T VAN VUUREN)
THE MUNICIAPL MANAGER: GERT SIBANDE DISTRICT MUNICIPALITY (MR CA HABILE)
THE MUNICIAPL MANAGER: GOVAN MBEKI LOCAL MUNICIPALITY (MR M MAHLANGU)
THE MUNICIAPL MANAGER: LEKWA LOCAL MUNICIPALITY (MR L TSHABALALA)
THE MUNICIAPL MANAGER: MBOMBELA LOCAL MUNICIPALITY (MR X MZOBE)
THE MUNICIPAL MANAGER: MKHONDO LOCAL MUNICIPALITY (MR AN MAHLANGU)
THE MUNICIPAL MANAGER: MSUKALIGWA LOCAL MUNICIPALITY (MR M ZUNGU)
THE MUNICIPAL MANAGER: NKANGALA DISTRICT MUNICIPALITY (MR AG ZIMBWA)
THE MUNICIPAL MANAGER: NKOMAZI LOCAL MUNICIPALITY (MR MD NGWENYA)
THE MUNICIPAL MANAGER: STEVE TSHWETE LOCAL MUNICIPALITY (MR WD FOCHE)
THE MUNICIPAL MANAGER: THABA CHWEU LOCAL MUNICIPALITY (MR N NKOSI)
THE MUNICIPAL MANAGER: THEMBISILE HANI LOCAL MUNICIPALITY (MR JI SINDANE)
THE MUNICIPAL MANAGER: UMJINDI LOCAL MUNICIPALITY (MR D MSIBI)
THE MUNICIPAL MANAGER: VICTOR KHANYE LOCAL MUNICIPALITY (MS RM MAREDI)

THE GENERAL MANAGER: SUSTAINABLE RESOURCE MANAGEMENT: DEPARTMENT OF
FINANCE (MS G MILAZI)

THE GENERAL MANAGER: FINANCIAL GOVERNANCE: DEPARTMENT OF FINANCE
(MS J BEZUIDENHOUT)

THE GENERAL MANAGER: ASSETS AND LIABILITIES MANAGEMENT: DEPARTMENT OF
FINANCE (MR R MASAMBO) (ACTING)

AUDITOR-GENERAL MANAGEMENT REPORT

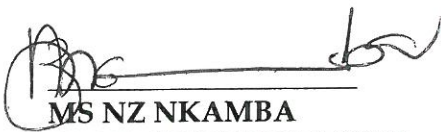
The purpose of this Circular is to reiterate the importance of Accounting Officers to respond to issues included in the Auditor-General's Management Report.

The report is only provided to the management of the auditee and the Executive Authority at the end of the audit. It details the findings from procedures performed, identifies the root causes of these findings and makes recommendations for improvement. Management is expected to provide management comments in order to address the issues included in the Report. In the event that a matter is regarded as material and management does not respond adequately or does not provide adequate supporting documents, such a matter may be elevated to the Audit Report.

In light of the above, it is imperative for municipalities to ensure that the following must happen:

- Key personnel must be available throughout the audit process
- All managers (and not only the Chief Financial Officer's Office officials) must attend the Audit Steering Committee meetings
- Provide auditors with complete responses addressing the findings and also provide adequate supporting documents within the timeframe specified and agreed on
- Ensure that the auditors have unrestricted access to the Accounting Officer and the Chief Financial Officer at all times
- Accounting Officers should manage the relationship between the auditors and the managers in the municipality in order to ensure constructive engagement.

Regards



MS NZ NKAMBA
HEAD OF DEPARTMENT
DATE: 27/11/2013