



provincial treasury

MPUMALANGA PROVINCE  
REPUBLIC OF SOUTH AFRICA

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Provinsiale Tesourie

Enquiries : Mr R Masambo  
Ref : MPT/8/2/21

## PROVINCIAL TREASURY CIRCULAR NO. 50 OF 2019

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TO:

**ACTING DIRECTOR-GENERAL: OFFICE OF THE PREMIER OF MPUMALANGA: VOTE 1: (MR KM MOHLASEDI)**  
**ACTING HEAD: PROVINCIAL TREASURY: VOTE 3: (MS GM MASHITENG)**  
**HEAD: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS: VOTE 4: (MR TP NYONI)**  
**ACTING HEAD: AGRICULTURE, RURAL DEVELOPMENT, LAND AND ENVIRONMENTAL AFFAIRS: VOTE 5: (MR LS MONARENG)**  
**ACTING HEAD: ECONOMIC DEVELOPMENT AND TOURISM: VOTE 6: (MR NM SEBITSO)**  
**ACTING HEAD: EDUCATION: VOTE 7: (MR JR NKOSI)**  
**ACTING HEAD: PUBLIC WORKS, ROADS AND TRANSPORT: VOTE 8: (MS SP XULU)**  
**HEAD: COMMUNITY SAFETY, SECURITY AND LIAISON: VOTE 9: (MR W MTHOMBOHI)**  
**HEAD: HEALTH: VOTE 10: (DR S MOHANGI)**  
**HEAD: CULTURE, SPORT AND RECREATION: VOTE 11: (MR GS NTOMBELA)**  
**HEAD: SOCIAL DEVELOPMENT: VOTE 12: (MR MV MAHLALELA)**  
**HEAD: HUMAN SETTLEMENTS: VOTE 13: (MR K MASANGE)**

**THE CHIEF FINANCIAL OFFICER: VOTE 1 (ACTING): OFFICE OF THE PREMIER (MR B DLALISA)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR MA KHOZA)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 4: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR SEB MATSEBULA)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 5: AGRICULTURE, RURAL DEVELOPMENT, LAND AND ENVIRONMENT AFFAIRS (MR MA LETSWALO)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 6 (ACTING): ECONOMIC DEVELOPMENT AND TOURISM (MS H THRUSH)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 7 (ACTING): EDUCATION (MR A THELA)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 8: PUBLIC WORKS, ROADS AND TRANSPORT (MS H MDAKA)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY AND LIAISON (MS S SEFALA)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 10: HEALTH (MR PP MAMOGALE)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 11 (ACTING): CULTURE, SPORT AND RECREATION (MR M THOBELA)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 12: SOCIAL DEVELOPMENT (MS B MOJAPELO)**  
**THE CHIEF FINANCIAL OFFICER: VOTE 13: HUMAN SETTLEMENTS (MR N NYOKA)**

**THE CHIEF FINANCIAL OFFICER: MPUMALANGA TOURISM AND PARKS AGENCY (ACTING) (MS N BALOYI)**  
**THE CHIEF FINANCIAL OFFICER: MPUMALANGA ECONOMIC GROWTH AGENCY (MR E POTGIETER)**  
**THE CHIEF FINANCIAL OFFICER: MPUMALANGA ECONOMIC REGULATOR (MR BL MASEKO)**  
**THE CHIEF FINANCIAL OFFICER: MPUMALANGA REGIONAL TRAINING TRUST (MR MG JAFTA)**

**THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT**  
**THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT**  
**THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE**

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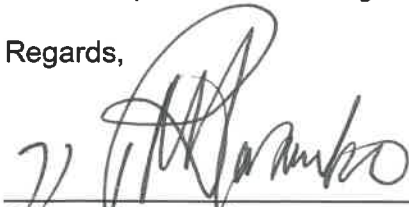
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Nominations are therefore requested for Super users in each Provincial Department and Public Entity listed in schedule 2 and 3 to the PFMA. The list should be sent to Ms Zanele Masango at email address: [zcmagagule@mpg.gov.za](mailto:zcmagagule@mpg.gov.za) or Ms Celiwe Nkuna at email address: [cnkuna@mpg.gov.za](mailto:cnkuna@mpg.gov.za) on or before 25 October 2019.

All nominees' information should be submitted as the attached eTenders Super user list from National Treasury.

Your co-operation in this regard is appreciated.

Regards,



**GUGU MASHITENG**  
**ACTING HEAD: PROVINCIAL TREASURY**  
**DATE: 16/10/2019**

## **NOMINATIONS OF SUPER USERS FOR ETENDERS PUBLICATION PORTAL**

### **1. PURPOSE**

The purpose of this circular is to request all the Accounting Officers to nominate Super users for eTenders Publication Portal.

### **2. BACKGROUND**

In terms of section 38(1) (a) (iii) and 51 (1) (iii) of the PFMA, the accounting officer of a department or constitutional institution and accounting authority of a public entity listed in Schedule 2 and 3 to the PFMA must ensure that their respective institution have and maintains an appropriate procurement and provisioning system which is fair, equitable, transparent, competitive and cost effective.

In improving public sector procurement, National Treasury's Office of the Chief Procurement Officer (OCPO) identified the advertisement of bids and publication of awards as being key in achieving transparency in procurement and implemented the eTenders Publication portal.

### **3. DISCUSSION**

National Treasury issued circular 1 of 2019/20 on the eTenders Publication Portal which indicated issues or challenges experienced on the current eTenders system. It is against this background that the Office of the Chief Procurement Officer (OCPO) has embarked on the re-development of eTenders website to improve system performance.

As their intention to bring efficiency on the system utilisation as part of the newly developed eTenders website. One of the areas of efficiency is introducing eTender Super User at each organ of state in order to eliminate dependency on OCPO for user account management and first line support.

The Super users will be responsible for the following:

- Account management i.e. new users on the system and password related queries, of which National Treasury will register Super users.
- First line support is basic support on system functionality .e.g. responding to queries related to capturing of procurement plans and upload them, creating and publishing tenders, uploading tender documents and contract register function.

There will be training arranged not only for Super users but all end users as the new eTenders system will have additional functionality National Treasury will communicate that with the relevant nominated end users once they've finalised the schedule.

## **DISSEMINATION OF INFORMATION CONTAINED IN THIS CIRCULAR & SUBMISSION OF NOMINATIONS**

Accounting Officers and Accounting Authorities should disseminate the contents of this Circular to their respective Chief Financial Officers and Supply Chain Management Units in order to accelerate the submission process.



## **national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA

Private Bag X115, Pretoria, 0001  
Tel: (012) 406-9133 Email: [Nokuthula.Khuzwayo@treasury.gov.za](mailto:Nokuthula.Khuzwayo@treasury.gov.za)

**Ref: 71/2/2/4**

**To All:**

### **PROVINCIAL TREASURIES**

#### **NOMINATIONS OF SUPER USERS FOR ETENDERS PUBLICATION PORTAL**

National Treasury issued a directive to accounting officers and accounting authorities to advertise bids and publish awards on eTenders Publication Portal with effect from 1 May 2015. MFMA Circular 83 was issued on 16 July 2016 which requires accounting officers of municipalities and municipal entities to advertise all their bids and publish notices of all awarded bids, cancellations and deviations, variations and extensions of existing contracts on eTenders Publication Portal.

National Treasury issued circular 1 of 2019/20 on eTenders Publication Portal which indicated issues or challenges experienced on the current eTenders system. It is against this background that the Office of the Chief Procurement Officer (OCPO) has embarked on the re-development of eTenders website to improve system performance.

It is our intention to bring efficiency on the system utilisation as part of the newly developed eTenders Website. One of the areas of efficiency is introducing eTenders Super User at each organ of state in order to eliminate dependency on OCPO for user account management and first line support.

NOMINATIONS OF SUPER USERS FOR ETENDERS PUBLICATION PORTAL

Nominations are therefore requested for Super Users in each Provincial Department, Constitutional Institution, Public Entity listed in schedule 2 and 3 to the PFMA and MFMA, Municipality and Municipal Entity. The list should be sent to [eTenders@treasury.gov.za](mailto:eTenders@treasury.gov.za) on or before 14 October 2019. Provincial Treasuries are required to consolidate the list of all Departments, Institutions, Municipalities and Entities in their provinces.

The list should contain information as per table below in order to create Super User roles:

eTenders Super User List				
Name of department/ institution/municipality/ entity	Super User Name	Super User Surname	e-mail Address	Telephone Number

Contact us as per contact details on the letter head above should you require any further information or clarification.

Kind regards



**WILLIE MATHEBULA**  
**ACTING CHIEF PROCUREMENT OFFICER**  
**OFFICCE OF THE CHIEF PROCUREMENT OFFICER**

DATE: 30. 09. 19