



provincial treasury

MPUMALANGA PROVINCE
REPUBLIC OF SOUTH AFRICA

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Provinciale Tesourie

Enquiries : Mr R Masambo
Ref : MPT/8/2/1

PROVINCIAL TREASURY CIRCULAR NO. 51 OF 2019

TO:

THE MUNICIPAL MANAGER: BUSHBUCKRIDGE LOCAL MUNICIPALITY (MS CN NKUNA)
THE MUNICIPAL MANAGER: NKOMAZI LOCAL MUNICIPALITY (MR MD NGWENYA)
THE ACTING MUNICIPAL MANAGER: THABA CHWEU LOCAL MUNICIPALITY (MR MS SS MATSI)
THE MUNICIPAL MANAGER: EHLANZENI DISTRICT MUNICIPALITY (MR S SIBOZA)
THE MUNICIPAL MANAGER: STEVE TSHWETE LOCAL MUNICIPALITY (MR B KHENISA)
THE MUNICIPAL MANAGER: THEMBISILE HANI LOCAL MUNICIPALITY (MR O NKOSI)
THE MUNICIPAL MANAGER: VICTOR KHANYE LOCAL MUNICIPALITY (MR WV MAGQAZA)
THE MUNICIPAL MANAGER: EMAKHAZENI LOCAL MUNICIPALITY (MS EK TSHABALALA)
THE ACTING MUNICIPAL MANAGER: EMALAHLENI LOCAL MUNICIPALITY (MR H MAISELA)
THE MUNICIPAL MANAGER: DR JS MOROKA LOCAL MUNICIPALITY (MR NTG KUBHEKA)
THE MUNICIPAL MANAGER: NKANGALA DISTRICT MUNICIPALITY (MS M SKOSANA)
THE MUNICIPAL MANAGER: CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY (MR MA DLAMINI)
THE MUNICIPAL MANAGER: DIPALESENG LOCAL MUNICIPALITY (MR IP MUTSHINYALI)
THE MUNICIPAL MANAGER: DR PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY (MR L TSHABALALA)
THE MUNICIPAL MANAGER: GOVAN MBEKI LOCAL MUNICIPALITY (MR FS MNDEBELE)
THE MUNICIPAL MANAGER: LEKWA LOCAL MUNICIPALITY (MRS G MHLONGO NTSHANGASE)
THE MUNICIPAL MANAGER: MKHONDO LOCAL MUNICIPALITY (MR MM KUNENE)
THE ACTING MUNICIPAL MANAGER: MSUKALIGWA LOCAL MUNICIPALITY (MR GJ MAJOLA)
THE MUNICIPAL MANAGER: GERT SIBANDE DISTRICT MUNICIPALITY (MR CA HABILE)

HEAD: DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS: (MR P NYONI)

THE PROVINCIAL EXECUTIVE OFFICER: SOUTH AFRICAN LOCAL GOVERNMENT ASSOCIATION: (MS GA LANGA)

THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT: PROVINCIAL TREASURY

THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE: PROVINCIAL TREASURY

THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT: PROVINCIAL TREASURY

NOMINATIONS OF SUPER USERS FOR ETENDERS PUBLICATION PORTAL

1. PURPOSE

The purpose of this circular is to request all the Accounting Officers to nominate Super users for eTenders Publication Portal.

2. BACKGROUND

National Treasury issued a directive to Accounting Officers to advertise bids and publish awards on the eTenders Publication Portal with effect from 1 May 2015. MFMA Circular no. 83 was issued on the 16 July 2016 which requires Accounting Officers of Municipalities and Municipal Entities to advertise all their bids and publish notices of all awardee bids, cancellations and deviations variations and extensions of existing contracts on eTenders Publication Portal.

3. DISCUSSION

National Treasury issued circular 1 of 2019/20 on the eTenders Publication Portal which indicated issues or challenges experienced on the current eTenders system. It is against this background that the Office of the Chief Procurement Officer (OCPO) has embarked on the re-development of eTenders website to improve system performance.

As their intention to bring efficiency on the system utilisation as part of the newly developed eTenders website. One of the areas of efficiency is introducing eTender Super User at each organ of state in order to eliminate dependency on OCPO for user account management and first line support.

The Super users will be responsible for the following:

- Account management i.e. new users on the system and password related queries, of which National Treasury will register Super users.
- First line support is basic support on system functionality .e.g. responding to queries related to capturing of procurement plans and upload them, creating and publishing tenders, uploading tender documents and contract register function.

There will be training arranged not only for Super users but all end users as the new eTenders system will have additional functionality National Treasury will communicate that with the relevant nominated end users once they've finalised the schedule.

DISSEMINATION OF INFORMATION CONTAINED IN THIS CIRCULAR & SUBMISSION OF NOMINATIONS

Municipal Managers should disseminate the contents of this Circular to their respective Chief Financial Officers and Supply Chain Management Units in order to accelerate the submission process.

Nominations are therefore requested for Super users in each Municipality in the Province .The list should be sent to Ms Zanele Masango at email address: zcmagagule@mpg.gov.za or Ms Celiwe Nkuna at email address: cnkuna@mpg.gov.za on or before 25 October 2019.

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All nominees' information should be submitted as the attached eTenders Super user list from National Treasury.

Your co-operation in this regard is appreciated.

Regards,



GUGU MASHITENG

ACTING HEAD: PROVINCIAL TREASURY

DATE: 16/10 /2019



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

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Ref: 71/2/2/4

To All:

PROVINCIAL TREASURIES

NOMINATIONS OF SUPER USERS FOR ETENDERS PUBLICATION PORTAL

National Treasury issued a directive to accounting officers and accounting authorities to advertise bids and publish awards on eTenders Publication Portal with effect from 1 May 2015. MFMA Circular 83 was issued on 16 July 2016 which requires accounting officers of municipalities and municipal entities to advertise all their bids and publish notices of all awarded bids, cancellations and deviations, variations and extensions of existing contracts on eTenders Publication Portal.

National Treasury issued circular 1 of 2019/20 on eTenders Publication Portal which indicated issues or challenges experienced on the current eTenders system. It is against this background that the Office of the Chief Procurement Officer (OCPO) has embarked on the re-development of eTenders website to improve system performance.

It is our intention to bring efficiency on the system utilisation as part of the newly developed eTenders Website. One of the areas of efficiency is introducing eTenders Super User at each organ of state in order to eliminate dependency on OCPO for user account management and first line support.

NOMINATIONS OF SUPER USERS FOR ETENDERS PUBLICATION PORTAL

Nominations are therefore requested for Super Users in each Provincial Department, Constitutional Institution, Public Entity listed in schedule 2 and 3 to the PFMA and MFMA, Municipality and Municipal Entity. The list should be sent to eTenders@treasury.gov.za on or before 14 October 2019. Provincial Treasuries are required to consolidate the list of all Departments, Institutions, Municipalities and Entities in their provinces.

The list should contain information as per table below in order to create Super User roles:

eTenders Super User List				
Name of department/ institution/municipality/ entity	Super User Name	Super User Surname	e-mail Address	Telephone Number

Contact us as per contact details on the letter head above should you require any further information or clarification.

Kind regards



WILLIE MATHEBULA

ACTING CHIEF PROCUREMENT OFFICER

OFFICCE OF THE CHIEF PROCUREMENT OFFICER

DATE: 30. 09. 19