



provincial treasury

MPUMALANGA PROVINCE
REPUBLIC OF SOUTH AFRICA

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Ref : MPT/14/4/1/2

PROVINCIAL TREASURY CIRCULAR NO. 56 OF 2017

TO

THE ACCOUNTING OFFICER: VOTE 1: OFFICE OF THE PREMIER (MR T MDAKANE)
THE ACCOUNTING OFFICER: VOTE 3: PROVINCIAL TREASURY (MS NZ NKAMBA)
THE ACTING ACCOUNTING OFFICER: VOTE 4: COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR TP NYONI)
THE ACCOUNTING OFFICER: VOTE 5: AGRICULTURE, RURAL DEVELOPMENT, LAND AND ENVIRONMENTAL AFFAIRS (MS SP XULU)
THE ACCOUNTING OFFICER: VOTE 6: ECONOMIC DEVELOPMENT AND TOURISM (MR MW MKHIZE)
THE ACCOUNTING OFFICER: VOTE 7: EDUCATION (MS MOC MHLABANE)
THE ACCOUNTING OFFICER: VOTE 8: PUBLIC WORKS, ROADS AND TRANSPORT (MR KM MOHLASEDI)
THE ACCOUNTING OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY AND LIAISON (MR W MTHOMBOTHI)
THE ACTING ACCOUNTING OFFICER: VOTE 10: HEALTH (DR S MOHANGI)
THE ACCOUNTING OFFICER (ACTING): VOTE 11: CULTURE, SPORT AND RECREATION (MR GS NTOMBELA)
THE ACCOUNTING OFFICER (ACTING): VOTE 12: SOCIAL DEVELOPMENT (MS TE MHLONGO)
THE ACCOUNTING OFFICER: VOTE 13: HUMAN SETTLEMENTS (MR K MASANGE)

THE CHIEF EXECUTIVE OFFICER: MPUMALANGA ECONOMIC GROWTH AGENCY (MR XGS SITHOLE)
THE CHIEF EXECUTIVE OFFICER: MPUMALANGA GAMBLING BOARD (MR B MLAMBO)
THE CHIEF EXECUTIVE OFFICER: MPUMALANGA REGIONAL TRAINING TRUST (MR R OOSTHUIZEN)
THE ACTING CHIEF EXECUTIVE OFFICER: MPUMALANGA TOURISM AND PARKS AGENCY (MR BJ NOBUNGA)

THE CHIEF FINANCIAL OFFICER: VOTE 1: OFFICE OF THE PREMIER (MR SS SHONGWE)
THE CHIEF FINANCIAL OFFICER: VOTE 3: PROVINCIAL TREASURY (MR MA KHOZA)
THE CHIEF FINANCIAL OFFICER: VOTE 4: COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR SEB MATSEBULA)
THE CHIEF FINANCIAL OFFICER: VOTE 5: AGRICULTURE, RURAL DEVELOPMENT, LAND AND ENVIRONMENTAL AFFAIRS (MR MA LETSWALO)
THE CHIEF FINANCIAL OFFICER (ACTING): VOTE 6: ECONOMIC DEVELOPMENT AND TOURISM (MS H THRUSH)
THE CHIEF FINANCIAL OFFICER: VOTE 7: EDUCATION (MS MM MASHITENG)
THE CHIEF FINANCIAL OFFICER: VOTE 8: PUBLIC WORKS, ROADS AND TRANSPORT (MS HN MDAKA)
THE CHIEF FINANCIAL OFFICER: VOTE 9: COMMUNITY SAFETY, SECURITY & LIAISON (MS SA SEFALA)
THE CHIEF FINANCIAL OFFICER: VOTE 10: HEALTH (MR CB MNISI)
THE CHIEF FINANCIAL OFFICER: VOTE 11: CULTURE, SPORT AND RECREATION (MR BH NGOMA)
THE CHIEF FINANCIAL OFFICER: VOTE 12: SOCIAL DEVELOPMENT (MR JB MBATHA)
THE CHIEF FINANCIAL OFFICER: VOTE 13: HUMAN SETTLEMENTS (MR BS NYOKA)

THE CHIEF FINANCIAL OFFICER: MPUMALANGA ECONOMIC GROWTH AGENCY (MR E POTGIETER)
THE CHIEF FINANCIAL OFFICER: MPUMALANGA GAMBLING BOARD (MR BL MASEKO)
THE CHIEF FINANCIAL OFFICER: MPUMALANGA REGIONAL TRAINING TRUST (MR MG JAFTA)
THE CHIEF FINANCIAL OFFICER (ACTING): MPUMALANGA TOURISM AND PARKS AGENCY (MR S MATHYE)

THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT
THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT
THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE

SUBMISSION OF TENDER DOCUMENTS AVAILABLE IN DEPARTMENTS

PURPOSE

The purpose of this Circular is to request all Departments and Public Entities to submit information for commodities as identified for Mpumalanga Provincial Transversal Contracts.

BACKGROUND

During the State of the Province Address, the Premier committed the Provincial Government to implementing transversal term contracts. The MEC for Finance, Economic Development and Tourism during his budget speech committed the Provincial Government to implementing transversal contracts. Based on both pronouncements the participation by departments and Public Entities on transversal term contracts became mandatory for the Provincial Government.

DISCUSSION

The purpose of this initiative is to ensure that there is benefit from economies of scale, corporate advantages, economic empowerment and job creation for the people of the Province as well as resulting in lower unit costs of commodities. The following commodities / services have been identified to be the first focus for this purpose:

1. Office stationery (excluding medical and educational stationery)
2. Cleaning material
3. Printing (letterheads, reports and others)
4. Toiletries (toilet papers, sanitary towels and others)
5. Office furniture
6. Event management
7. Bottled water
8. Catering Services
9. Travel and Accommodation

The Province will develop and implement the following three transversal term contracts for a period of two (2) years, before the new financial year 2018/19:

1. Office stationery (excluding medical and educational stationery)
2. Catering Services
3. Travel and Accommodation
4. Bottle water

Provincial Treasury requires the following information to develop the transversal term contracts for the above three commodities that will be prioritised and to incorporate all needs and requirements of State Entities:

1. Electronic copies of bid specification documents
2. Detail list of items if not included in tender documents related to above transversal commodities
3. Average price per item
4. MTEF budget on the above commodities
5. Location of offices where services will be needed (District, town or even townships where applicable)



PROVINCIAL TREASURY CIRCULAR NO. 56 OF 2017

Your Department / Public Entity is further requested to nominate one (1) supply chain official who will not form part of the Provincial Transversal Specification Committee, to develop the specification of the above three commodities before submission to the Provincial Transversal Specification Committee.

1. Name of official
2. Designation
3. Contact detail

It is requested that the officials should be released when required to participate in the development of the specification documents to ensure that all state entities' needs are incorporated.

SUBMISSION DATE OF INFORMATION ON TRANSVERSAL COMMODITIES AND NOMINATED OFFICIAL

Departments are requested to submit their tender information and nominated supply chain official details to Provincial Treasury by **06 October 2017**.


Electronic copies of tender documents and detailed item lists must be forwarded for the attention of to Ms. C. Hoon at Provincial Treasury or mailed to choon@mpg.gov.za

DISSEMINATION OF INFORMATION

Heads of Departments and Chief Executive Officers of Public Entities are requested to bring the contents of this Circular to the attention of the Chief Financial Officers and Heads of Supply Chain Management Units for implementation in order to assist with progress.

Your positive response is highly appreciated.

Regards


MS NZ NKAMBA
HEAD: PROVINCIAL TREASURY
DATE: 29/9 /2017

