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UmNyango weeMali ZesiFunda

Provinsiale Tesourie

Enquiries : Mr W Ngoma Ext: 8684
Ref :

PROVINCIAL TREASURY CIRCULAR NO. 59 OF 2018

TO:

THE MUNICIPAL MANAGER: BUSHBUCKRIDGE LOCAL MUNICIPALITY (MS CN NKUNA)
THE MUNICIPAL MANAGER: NKOMAZI LOCAL MUNICIPALITY (MR MD NGWENYA)
THE MUNICIPAL MANAGER: MBOMBELA LOCAL MUNICIPALITY (MR N DIAMOND)
THE ACTING MUNICIPAL MANAGER: THABA CHWEU LOCAL MUNICIPALITY (MR S MATSI)
THE MUNICIPAL MANAGER: EHLANZENI DISTRICT MUNICIPALITY (MR FS SIBOZA)
THE MUNICIPAL MANAGER: STEVE TSHWETE LOCAL MUNICIPALITY (MR B KHENISA)
THE MUNICIPAL MANAGER: THEMBISILE HANI LOCAL MUNICIPALITY (MR O NKOSI)
THE MUNICIPAL MANAGER: VICTOR KHANYE LOCAL MUNICIPALITY (MR RS RIBA)
THE MUNICIPAL MANAGER: EMAKHAZENI LOCAL MUNICIPALITY (MS EK TSHABALALA)
THE MUNICIPAL MANAGER: EMALAHLENI LOCAL MUNICIPALITY (MR H MAISELA)
THE MUNICIPAL MANAGER: DR JS MOROKA LOCAL MUNICIPALITY (MR MF MONKOE)
THE MUNICIPAL MANAGER: NKANGALA DISTRICT MUNICIPALITY (MS MM SKOSANA)
THE MUNICIPAL MANAGER: CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY (MR MA DLAMINI)
THE MUNICIPAL MANAGER: DIPALESENG LOCAL MUNICIPALITY (MR IP MUTSHINYALI)
THE ACTING MUNICIPAL MANAGER: DR PIXLEY KA ISAKA SEME LOCAL MUNICIPALITY (MR P THWALA)
THE MUNICIPAL MANAGER: GOVAN MBEKI LOCAL MUNICIPALITY (MR F MNDEBELE)
THE MUNICIPAL MANAGER: LEKWA LOCAL MUNICIPALITY (MS G MHLONGO NTSHANGASE)
THE MUNICIPAL MANAGER: MKHONDO LOCAL MUNICIPALITY (MR MM KUNENE)
THE MUNICIPAL MANAGER: MSUKALIGWA LOCAL MUNICIPALITY (MR SR MAGUDULELA)
THE MUNICIPAL MANAGER: GERT SIBANDE DISTRICT MUNICIPALITY (MR CA HABILE)

THE HEAD: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR P NYONI)
THE ACTING DIRECTOR-GENERAL: OFFICE OF THE PREMIER (MR KM MOHLASEDI)

THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT
THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT
THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE

AUDIT REPORTS, MANAGEMENT LETTERS AND REMEDIAL ACTION PLANS FOR AUDIT FINDINGS: 2017/18

The audit by the Auditor-General South Africa (AGSA) for the 2017/18 financial year will be concluded on or before 30 November 2018. All Municipalities are requested to submit to Provincial Treasury the copies of the Audit Report and the final Management Letter on or before Friday, **7 December 2018**.

The remedial action plan framework for audit findings will be distributed to Chief Financial Officers of all Municipalities per electronic mail before 30 November 2018.

In order to address the matters as captured in the relevant audit documentation, the following should be included in the remedial action plan:

1. Issues raised in the Audit Report
2. Issues raised in the final Audit Management Letter
3. The actual root causes of the findings, in addition to those mentioned by the AGSA.
4. The actions that will be taken and all activities to be undertaken to operationalize the actions in order to address the root causes and findings.
5. The due dates by which the findings will be addressed (due dates must be specific).

It would be appreciated if the completed action plan for your Municipality be signed off and submitted to the following official on or before Monday, **31 December 2018**:

Janet Bezuidenhout
Provincial Accountant-General
UG, Nokuthula Simelane Building (formerly Building 4)
E-mail: bezuidenhout@mpg.gov.za

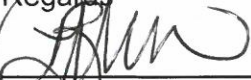
Officials from the Provincial Treasury will evaluate the remedial action plans and provide feedback to your Municipality on whether or not all the issues raised have been included in the plan.

It should be emphasized that the Municipal Manager, as Accounting Officer, is ultimately accountable for the effective and efficient management of a Municipality. In terms of Section 62(c)(i and ii) of the Municipal Finance Management Act, No. 56 of 2003, an Accounting Officer of a Municipality is responsible for managing the financial administration of the Municipality and must for this purpose take all reasonable steps to ensure that the Municipality has and maintains effective, efficient and transparent systems of financial and risk management and internal control, and of internal audit operating in accordance with any prescribed norms and standards.

In order to enable the Provincial Treasury to submit consolidated progress reports to all Provincial oversight bodies, progress reports on the remedial action plans for the audit findings should be submitted by the **7th of each month** to the above official. The Provincial Treasury officials will always be available to assist your Municipality where necessary.

Your co-operation in this regard is much appreciated.

Regards



MS J BEZUIDENHOUT
GENERAL MANAGER: FINANCIAL GOVERNANCE
DATE: 5/11 /2018