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PROVINCIAL TREASURY CIRCULAR 5 OF 2010

TO:

**DIRECTOR-GENERAL
HEADS OF DEPARTMENTS
PROGRAM MANAGERS
SUPPLY CHAIN MANAGEMENT PRACTITIONERS
CHIEF FINANCIAL OFFICERS**

APPROVAL OF SERVICE DELIVERY AGREEMENTS BETWEEN INFRASTRUCTURE DEPARTMENTS AND IMPLEMENTING AGENTS

The Division of Revenue Act (DoRA) and the IDIP toolkit require that a Service Delivery Agreement [SDA] be entered into between the Client Department and the implementing agent [e.g. Public Works or IDT].

Please note that the Service Delivery Agreement is also sometimes referred to as a Service Level Agreement [SLA]. This actually refers to the same document and the correct description is Service Delivery Agreement with the acronym SDA.

It is the concern of Provincial Treasury that the SDA's are not implemented timeously and that the content do not always conform to legal and advisory prescripts.

Provincial Treasury therefore require that all current and future SDA's and any proposed amendment to SDA's shall be submitted to and be subject to approval by Provincial Treasury prior to signing and implementation between the two parties of the SDA.

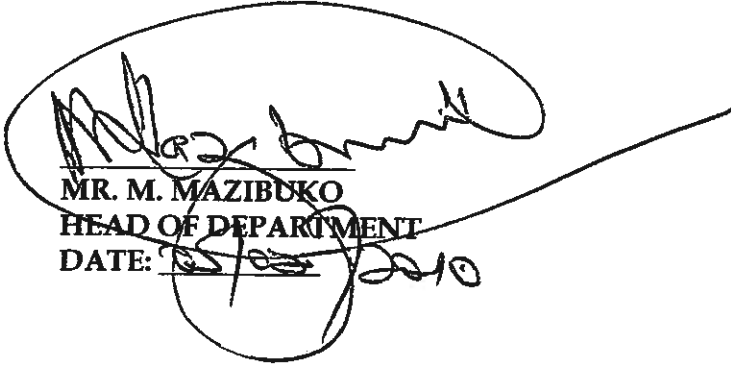
Submission of SDA's to Provincial Treasury shall be at least one month prior to the implementation date as required by the relevant DoRA.

**APPROVAL OF SERVICE DELIVERY AGREEMENTS BETWEEN
INFRASTRUCTURE DEPARTMENTS AND IMPLEMENTING AGENTS**

All currently existing signed SDA's shall be submitted to Provincial Treasury for approval and amendment as may be required by Provincial Treasury within two weeks of receipt of this Treasury circular.

It will be appreciated if the content of this Circular could be distributed to the relevant role-players in your Departments and hereby thank you in advance for your usual co-operation.

Regards



MR. M. MAZIBUKO
HEAD OF DEPARTMENT
DATE: 15/02/2010