



provincial treasury

**MPUMALANGA PROVINCE**  
REPUBLIC OF SOUTH AFRICA

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## PROVINCIAL TREASURY CIRCULAR NO 64 OF 2020

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**TO:**

**DIRECTOR-GENERAL: OFFICE OF THE PREMIER OF MPUMALANGA: VOTE 1: (MS XP XULU)**  
**HEAD: PROVINCIAL TREASURY: VOTE 3: (MS GUGU MASHITENG)**  
**ACTING HEAD: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS: VOTE 4: (MR S NGUBANE)**  
**ACTING HEAD: AGRICULTURE, RURAL DEVELOPMENT, LAND AND ENVIRONMENTAL AFFAIRS: VOTE 5: (DR MC DAKADA)**  
**HEAD: ECONOMIC DEVELOPMENT AND TOURISM: VOTE 6: (MR S MTSWENI)**  
**ACTING HEAD: EDUCATION: VOTE 7: (MR JR NKOSI)**  
**ACTING HEAD: PUBLIC WORKS, ROADS AND TRANSPORT: VOTE 8: (MR MC MOROLO)**  
**HEAD: COMMUNITY SAFETY, SECURITY AND LIAISON: VOTE 9: (MS B NKUNA)**  
**HEAD: HEALTH: VOTE 10: (DR S MOHANGI)**  
**HEAD: CULTURE, SPORT AND RECREATION: VOTE 11: (MR GS NTOMBELA)**  
**ACTING HEAD: SOCIAL DEVELOPMENT: VOTE 12: (MS B MOJAPELO)**  
**HEAD: HUMAN SETTLEMENTS: VOTE 13: (MR DS NKOSI)**

**ACTING CHIEF FINANCIAL OFFICER: OFFICE OF THE PREMIER: VOTE 1: (MR B P DLALISA)**  
**CHIEF FINANCIAL OFFICER: PROVINCIAL TREASURY: VOTE 3 (MR MA KHOZA)**  
**ACTING CHIEF FINANCIAL OFFICER: VOTE 4: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS: VOTE 4: (MR N MASONDO)**  
**CHIEF FINANCIAL OFFICER: AGRICULTURE, RURAL DEVELOPMENT, LAND AND ENVIRONMENT AFFAIRS: VOTE 5: (MR M LETSWALO)**  
**CHIEF FINANCIAL OFFICER: ECONOMIC DEVELOPMENT AND TOURISM: VOTE 6: (MS H THRUSH)**  
**ACTING CHIEF FINANCIAL OFFICER: EDUCATION: VOTE 7: (MR D SHIPALANE)**  
**CHIEF FINANCIAL OFFICER: PUBLIC WORKS, ROADS AND TRANSPORT: VOTE 8: (MS H MDAKA)**  
**CHIEF FINANCIAL OFFICER: COMMUNITY SAFETY, SECURITY AND LIAISON: VOTE 9 (MS S SEFALA)**  
**CHIEF FINANCIAL OFFICER: HEALTH VOTE 10: (MR P MAMOGALE)**  
**ACTING CHIEF FINANCIAL OFFICER: CULTURE, SPORT AND RECREATION: VOTE 11: (MR M THOBELA)**  
**ACTING CHIEF FINANCIAL OFFICER: SOCIAL DEVELOPMENT: VOTE 12: (MR K DLAMINI)**  
**CHIEF FINANCIAL OFFICER: HUMAN SETTLEMENTS: VOTE 13: (MR S B NYOKA)**

**PROCUREMENT OF VEHICLE FOR THE MEMBERS OF THE EXECUTIVE COUNCIL (MEC).**

1. The purpose of this Circular is to provide guidelines on the procurement of vehicle for the Members of the Executive Council.
2. This Circular is guided by the Revised Guide for Members of the Executive, which became effective on 20 November 2019.
3. The process to procure vehicle for the Members of the Executive Council must comply with the following provisions indicated below as per chapter 4, section 2.1. - 2.10. of the Revised Guide for Members of the Executive:

**3.1. Purchase of official vehicle**

- a) Section 2.2. "Provincial Members shall be provided with one vehicle for official use."
- b) Chapter 4, Section 2.3 "Members, on assumption of office, must make use of the official vehicles already purchased by the Department, unless such vehicle is to be replaced in terms of paragraph 2.9 of this Chapter."

**3.2. Replacement of vehicle**

- a) Section 2.9. "Departments may only replace a motor vehicle purchased for a Member, if the vehicle has reached 120 000 km or 5 years, whichever comes first; or the vehicle experiences serious mechanical problems and is in a poor condition, in which event a detailed mechanical report by the vehicle manufacturer or approved dealer is required."

**3.3. Transversal contract**

(a) Section 2.4, "Departments must purchase a vehicle for a Member through the transversal contract concluded by the National Treasury for the procurement of bulk motor vehicles directly from manufacturers".

(b) Section 2.5, "the transversal contract must be concluded by the National Treasury in consultation with the Minister responsible for Police".

(c) Section 2.7. "The transversal contract contemplated in paragraph 2.5 above should, as far as possible, take into account the following:"

- (i) The limitation on the cost of the vehicle as determined by the Minister responsible for Finance;
- (ii) The terrain to be travelled by relevant Member; and
- (iii) Localisation and beneficiation.

**3.4. Threshold**

a) Section 2.6. "The price for the purchase of official vehicles shall not exceed R700 000-00, inclusive of VAT, security upgrades and maintenance plans".

b) Section 2.6. "The limitation on the cost of the vehicle must be adjusted annually by the Minister responsible for Finance, in consultation with the Ministers responsible for Police, Transport and State Security."

**3.5. Vehicle maintenance**

- a) Section 2.10. "Any additional maintenance, such as tyres, fuel, oil, toll fees and repairs will be done through a transversal contract administered by the Department responsible for Transport for this purpose."
4. All the Departments are advised in line with the Revised Guide for Members of the Executive to procure the vehicle for the Member of Executive Council from the transversal contract concluded by the National Treasury **without necessary requesting Provincial Treasury Approval.**
5. This Circular is based on the Revised Guide for Members of the Executive, which became effective on 20 November 2019.
6. Attached is an extract from the Guide for Members of the Executive.

Your co-operation is appreciated.

Kind regards,

  
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**MS GUGU MASHITENG**  
**HEAD: PROVINCIAL TREASURY**  
DATE 22 / 10 /2020