

# MPUMALANGA PROVINCIAL GOVERNMENT

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## Department of Finance

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### PROVINCIAL TREASURY CIRCULAR 8 OF 2009

TO:

**ACTING DIRECTOR-GENERAL  
HEADS OF DEPARTMENTS  
CHIEF EXECUTIVE OFFICERS  
MUNICIPAL MANAGERS**

**AREAS TO BE MONITORED BY THE NORMS AND STANDARDS  
DIRECTORATE FOR THE 2009/10 FINANCIAL YEAR**

#### BACKGROUND

The Norms and Standards Directorate is responsible for identifying, analysing and monitoring high risk areas in Departments, Municipalities and Entities in line with the Committee of Sponsoring Organisations (COSO) framework in order to improve the internal control environment. The Directorate is also responsible for monitoring infrastructure processes in Departments, Municipalities and Entities in order to improve compliance with prescribed legislation and the development and implementation of the strategy to address Auditor-General's findings.

#### DISCUSSION

The high risk areas to be monitored for the current financial year are General Supply Chain Management Processes, Procurement Processes in Infrastructure Projects, Implementation of Infrastructure Projects, Performance Information and Irregular Expenditure.

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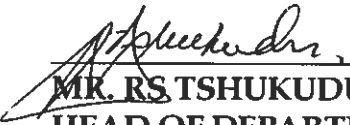
A questionnaire based on the COSO framework has been compiled, which needs to be answered and supporting documents to be provided for all questions answered where applicable.

The purpose of this exercise is to evaluate processes in Departments, Municipalities and Public Entities and identify interventions which need to be instituted by Provincial Treasury to provide support where necessary.

Infrastructure monitoring will be conducted on a monthly basis and reported on a quarterly basis.

You are requested to co-operate with the Norms and Standards officials by providing the necessary documents, assist in the completion of the questionnaires and provision of any other information which may be requested by the officials for the purposes of monitoring. Should you experience any challenges or require any clarifications during the monitoring processes, please contact our office.

Kind regards

  
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**MR. RS TSHUKUDU**  
**HEAD OF DEPARTEMNT**  
**DATE: 21/10/2009.**