




 Nokuthula Simelane Building, No 7 Government Boulevard, Riverside Park Extension 2, MBOMBELA 1200
 Private Bag x11205, MBOMBELA 1200
 013 766 4437

SigcinaMafa SesiFundza

UmNyango weeMali ZesiFunda

Provinsiale Tesourie

Enquiries : MS. C. RUTHVEN Ext 4213

Ref 14/3/R

PROVINCIAL TREASURY CIRCULAR NO. 41 OF 2026

TO:
HEADS OF DEPARTMENT (HODS)

CC:
- CHIEF FINANCIAL OFFICERS (CFOS)
- HEADS OF SUPPLY CHAIN MANAGEMENT (SCM)
- HEADS OF ASSET MANAGEMENT
- FLEET MANAGEMENT UNITS

SUBJECT: REQUEST FOR INFORMATION ON GOVERNMENT GARAGE (GG) VEHICLES

1. PURPOSE

The purpose of this circular is to request updated and comprehensive information on Government Garage (GG) vehicles across all Provincial Departments. This initiative seeks to support improved fleet management, enhance planning, and strengthen cost optimisation measures within the Province.

2. BACKGROUND

The Provincial Treasury, in line with its constitutional and legislative mandate, is responsible for overseeing the effective management and safeguarding of provincial assets. This responsibility is guided by key regulatory frameworks, including:

- The **Public Finance Management Act (PFMA), Act 1 of 1999**, which places an obligation on Accounting Officers to ensure effective, efficient, economical, and transparent use of resources;
- The **Treasury Regulations**, which require proper asset management systems, including the maintenance of accurate and complete asset registers; and
- The **Framework for Infrastructure Delivery and Procurement Management (FIDPM)** and broader asset management prescripts, which emphasise lifecycle management and accountability for state-owned assets.

Within this context, the Provincial Treasury is undertaking a collaborative review of Government Garage (GG) vehicles across the Mpumalanga Province. The intention of this exercise is not compliance-driven enforcement, but rather to support departments by:

- Enhancing the quality and reliability of fleet data;

- Identifying opportunities for improved utilisation and cost efficiencies;
- Supporting informed budgeting and planning processes; and
- Strengthening overall governance of movable assets.

Departments are therefore encouraged to participate in this process as part of a shared effort to improve asset management practices across the Province.

3. DISCUSSION

All Provincial Departments are kindly requested to coordinate through the Office of the CFO and relevant units (Asset Management, SCM, and Fleet Management) to:

- Provide a comprehensive list of all GG vehicles under their control; and
- Provide a detail list of all stolen and vehicles which was in an accident
- Complete the attached template with accurate and up-to-date information for each vehicle.

The required information includes:

No.	Information Required	Description
1	Department	Name of the Provincial Department
2	Vehicle Make & Model	Full description of the vehicle
3	Registration Number	Official vehicle registration number
4	VIN Number	Unique VIN of the vehicle
5	Date Purchased	Date when the vehicle was acquired
6	Purchase Price (R)	Original purchase cost
7	Warranty Status	Yes/No
8	Warranty Expiry Date	If applicable
9	Number of Services	Total services to date
10	Total Maintenance Cost (R)	Cumulative lifecycle expenditure
11	Odometer Reading (KM)	Current mileage

The information collected will be used strictly for analysis and reporting purposes to support improved efficiency, cost-effectiveness, and governance of the provincial fleet.

4. SUBMISSION TIMELINE

Departments are **kindly requested** to submit the completed template **by 10 May 2026**.

While this date is recommended to enable timely consolidation and analysis, the Provincial Treasury remains available to engage with departments should any challenges be experienced in meeting this timeline.

Submissions must be made strictly using the provided template.

5. ENQUIRIES

Ms C. Ruthven
Director: Physical Asset Management
Provincial Treasury
Tel: 013 766 4213
Email: choon@mpg.gov.za



MS. GUGU MASHITENG
HEAD OF DEPARTMENT
DATE: 30-04-2026