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Ref 14/4/P

## PROVINCIAL TREASURY CIRCULAR NO. 50 OF 2026

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**TO:**  
**ALL MUNICIPAL MANAGERS**  
**ALL CHIEF FINANCIAL OFFICERS**

**THE DIRECTOR GENERAL: OFFICE OF THE PREMIER**  
**THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT**  
**THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT**  
**THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE**

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**SUBJECT: SUBMISSION OF ANNUAL PROCUREMENT PLANS FOR GOODS, WORKS AND SERVICES, INCLUDING INFRASTRUCTURE PROJECTS, ESTIMATED IN EXCESS OF R200 000 FOR DISTRICT MUNICIPALITIES (INCLUSIVE OF APPLICABLE TAXES) AND R300 000 FOR LOCAL MUNICIPALITIES AND FOR THE 2026/2027 FINANCIAL YEAR.**

### 1. PURPOSE

The purpose of this circular is to request Municipal Mangers of all municipalities in the Mpumalanga Province to submit annual procurement plans in respect of goods, works and services including infrastructure projects, estimated more than R200 000 (inclusive of applicable taxes) for District Municipalities, and for amounts in excess of R300 000 (inclusive of applicable taxes) for Local Municipalities for the 2026/2027 financial year. And again, this aims to ensure that municipalities pro-actively plan for the procurement of goods, service or infrastructure projects and to move away from merely reacting to ad-hoc purchasing requests.

### 2. BACKGROUND

The Provincial Treasury is required, in terms of its mandate to oversee and monitor the procurement of goods, works and services in municipalities for the purposes of enforcing compliance with the appropriate legislation and enhancing service - delivery.

In terms of the Municipal Finance Management Act Circular 62 of 2013, and municipalities are required to develop annual procurement plans in respect of goods, works and services, including infrastructure projects estimated in excess of R200 000 for District Municipalities, and for amounts in excess of R300 000 (inclusive of applicable taxes) for Local

Municipalities (inclusive of applicable taxes) per case, for the 2026/2027 financial year. Threshold has been revised in terms of Local Government: Municipal Finance Management Act, 2003 amendments of regulations regarding Supply Chain Management dated 14 December 2023. These procurement plans must be approved by the Accounting Officer or his or her delegate.

### 3. SUBMISSION OF PROCUREMENT PLANS FOR THE 2026/2027 FINANCIAL YEAR

Municipalities are requested to submit their approved annual procurement plans for goods, works and services, including infrastructure projects estimated that are estimated more than R200 000 (inclusive of applicable taxes) for District Municipalities, and for amounts in excess of R300 000 (inclusive of applicable taxes) for Local Municipalities for the 2026/2027, to the Provincial Treasury on or before **30 June 2026**.

All Municipalities should further **report quarterly** on the implementation of the procurement plan. The progress reports must be submitted **15 days** after the closure of each quarter.

All the approved annual procurement plans and reporting thereof should be in the format as captured in the templates attached.

All the approved annual procurement plans and quarterly reporting thereof should be captured on the template which is attached herewith as Annexure "A" & "B".

Municipal Managers are encouraged to disseminate the contents of this circular to their respective Chief Financial Officer's and Supply Chain Management units to encourage prompt processing and accelerate the submission process.

All submissions should be forwarded to Ms Emma Modupi at the email address: [emashiane@mpg.gov.za](mailto:emashiane@mpg.gov.za).



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**MS. GUGU MASHITENG**  
**HEAD OF DEPARTMENT**  
**DATE: 28-05-2026**