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## **PROVINCIAL TREASURY CIRCULAR NO. 55 OF 2026**

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**TO:**

**DIRECTOR-GENERAL: OFFICE OF THE PREMIER OF MPUMALANGA**

**HEADS OF DEPARTMENTS**

**CEOS OF THE PUBLIC ENTITIES**

**CFOS OF DEPARTMENTS AND PUBLIC ENTITIES**

**THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT**

**THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT**

**THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE**

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**SUBJECT: INVITATION TO DEPARTMENTS AND PUBLIC ENTITIES TO PARTICIPATE  
IN THE TRANSVERSAL TENDER TREA/026/26/MP FOR TRAVEL, ACCOMMODATION  
AND RELATED SERVICES, IN MPUMALANGA PROVINCIAL GOVERNMENT**

### **1. PURPOSE**

The purpose of this circular is to invite all Mpumalanga Provincial Government Departments and Public Entities to participate in the Transversal Tender TREA/026/26/MP for the provision of travel, accommodation and related services for the period of Five (5) years (01 July 2026 to 31 June 2031) . The transversal contract aims to establish a centralized and cost-effective mechanism for the procurement and management of official travel requirements across the Province.

### **2. DISCUSSION**

The Mpumalanga Provincial Government intends to implement a transversal contract for travel, accommodation and related services to ensure compliance with applicable supply chain management legislation, promote standardization of travel arrangements, and achieve economies of scale through consolidated procurement. Participation in the transversal tender will enable Departments and Public Entities to benefit from:

- Competitive pricing and negotiated rates for travel and accommodation services.
- Enhanced compliance with government travel policies and procurement regulations.
- Reduced administrative burden associated with the appointment and management of individual service providers.

- Improved reporting, monitoring and expenditure control relating to travel and accommodation services.

Departments and Public Entities that elect to participate in the transversal contract will be required to formally confirm their participation by completing the participated form attached to this circular and provide relevant information regarding their travel requirements to facilitate effective contract management and implementation. All Departments that are currently having contracts on travel and accommodation must provide their current contract information to Provincial Treasury. Departments are further encouraging to participate on the transversal contract if and when their current contracts expire.

### 3. RECOMMENDATION

It is recommended that:

- All Mpumalanga Provincial Government Departments and Public Entities participate in the Transversal Tender TREA/026/26/MP for travel, accommodation and related services, complete and submit the attached participating form to Provincial Treasury by 15 June 2026.
- Departments and Public Entities formally indicate their intention to participate in the transversal contract within the prescribed timeframe.
- Participating institutions nominate officials who will serve as contact persons for the implementation and management of the contract.
- The Provincial Treasury coordinate the implementation and administration of the transversal contract to ensure effective utilization and realization of the intended benefits.

**Enquires:** For more information and clarity required, Departments and Public Entities may contact **Mr SJ Mpila on (013) 766 8711 email [sjmpila@mpg.gov.za](mailto:sjmpila@mpg.gov.za)**



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**MS. M.J.F. BEZUIDENHOUT**  
**GENERAL MANAGER: FINANCIAL GOVERNANCE**  
**DATE: 09-06-2026**