



The Mpumalanga Provincial Treasury invites applications from suitably qualified candidates for the following vacancies

**Post** : Deputy Director: LOGIS  
*Directorate: Interlinked Financial Systems*  
**Ref No.** : MPT 06/2023  
**Salary Level** : 12  
**Salary Package** : R 958 824 per annum (all-inclusive remuneration package)  
**Location** : Mbombela

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 07) in Supply Chain Management, Public Administration/Management/Financial Management/ Commerce/ Information/Business systems or related courses with a minimum of three (3) years' functional work experience in a LOGIS Domain at junior management level i.e. Supply Chain Management, Asset Management, Inventory and Consumable Management, Finance Management through LOGIS. A valid driver's license. LOGIS Certificate and Basic Accounting System Certificate will be an added advantage.

**Skills and Competencies:** Good Planning & Organizing skills, Conflict Management, Problem solving, Analytical thinking, good administration and report writing skills. Technical knowledge of transversal systems. Competency in Microsoft Office Suite (Excel, Word and PowerPoint). Sound knowledge and understanding of PFMA, Public Service Act, Public Service Regulations, National Treasury Regulations, National Treasury Circulars, Supply Chain Management prescripts, Logistical Information System (LOGIS), LBIS and Vulindlela.

**Duties:** Manage the preparation, implementation and maintenance of LOGIS at sites in the province. Manage the monitoring of compliance to prescribed legislation, policies and guidelines relating to the LOGIS processes. Reports downloaded, analyzed and address shortcomings. Monitor quarterly security checks. Manage the support services and guidance rendered to LOGIS users, monitor functional support on LOGIS, PI, CRD LBIS and Vulindlela. Monitor the Codification process. Manage the capacity building of LOGIS users. Overall managerial responsibility for LOGIS training in the province. Responsible for Provincial LOGIS user Forums. Management of human and financial resources.

**Post** : Deputy Director: Infrastructure Coordination  
*Directorate: Infrastructure Coordination*  
**Ref** : MPT 07/2023  
**Salary Level** : 12  
**Salary packages** : R 958 824 per annum (all-inclusive remuneration package)  
**Location** : Mbombela

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 07) in Built Environment (Civil Engineering or Quantity Survey) or equivalent qualification with minimum three (3) years' applied experience in various facets of Construction.

**Skills and Competencies:** A valid driver's licence (minimum Code B) and the ability/willingness to travel. Proven Construction experience in Roads, or Buildings Construction, Construction Supervision and Maintenance. Excellent technical report writing and presentation skills. Innovative problem-solving ability. The ability to work independently at strategic, production and execution levels. Applied knowledge of all relevant built environment legislative/regulatory requirements of national and international standards (CIBD/ISO/SANS).

**Responsibilities:** Provide support and monitor infrastructure Departments in the Province. Review, evaluate and analyse Infrastructure reports against industry best practice norms, as applicable to Strategic Infrastructure Planning, new, upgrading and maintenance contracts. Provide technical, hands-on, specialised support and technical reports to project managers in evaluating the effectiveness and efficiency of proposed Infrastructure projects. Undertake regular inspections and/or evaluations of Infrastructure Projects within the Province. Undertake ad hoc auditing of professional account/s and Construction contract final account/s. Provide mentorship to Build Environment graduates.

**Post** : Deputy Director: Provincial Supply Chain Management  
*Directorate: PSCM*  
**Ref No.** : MPT 08/2023  
**Salary Level** : 12  
**Salary Package** : R 958 824 per annum (all-inclusive remuneration package)  
**Location** : Bushbuckridge

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 07) in Financial Management/Commerce/Supply Chain Management/Public Administration with a minimum of 3 years work experience in Supply Chain Management at junior management level. A valid driver's license.

**Skills and Competencies:** Knowledge of Public Service Act, Public Service Regulations, Public Finance Management Act, Treasury Regulations, Supply Chain Management, Regulatory Frameworks, and relevant prescripts governing procurement in the public service. Competency in Microsoft Office Suite (Excel, Word and PowerPoint). Must have good communication (verbal and written), interpersonal, project management, report writing, innovative thinking, analytical, planning and coordination skills.

**Responsibilities:** Oversee implementation of tender administration processes. Monitor compliance on bid administration processes in accordance with supply chain management guidelines and prescripts. Monitor advisory service on public procurement and support provided on Central Suppliers Database (CSD) registration. Manage and coordinate departmental programmes, plans and activities in the region. Management of human and financial resources for Ehlanzeni region.

**Post** : Deputy Director: Communication  
*Directorate: Communication*  
**Ref No.** : MPT 09/2023  
**Salary Level** : 12  
**Salary Package** : R 958 824 per annum (all-inclusive remuneration package)  
**Location** : Mbombela

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 07) in Communications/ Journalism/Media Studies/Public Relations Management. A minimum of three (3) years' functional work experience at junior management level in Corporate Communications, Media liaison, Multimedia production, Stakeholders liaison and Event Management. A valid driver's license.

**Skills and Competencies:** Good Communication skills (Verbal and Written), Conflict Management, Project Management, Leadership, Coordinating, Negotiation skills, Presentation skills, Problem Solving, Planning and Organizing, Competency in Microsoft Office Suite (Excel, Word and PowerPoint), Report writing and Analytical skills. Computer literacy; Design (corel draw / in design or related). Proven research; writing; and editing skills. Team leader. Broad knowledge of the Provincial and Government Communication environment including

government policies and key priorities. A sound knowledge and understanding of the South African media landscape and operations. Ability to work under pressure.

**Duties:** Initiate and manage communication and marketing projects related to provincial budget, financial systems and governance. Conceptualize, develop, and implement policies and annual communication strategy and targeted plan for internal and external engagement. Devise and oversee the production and distribution of print and audio visual and branding material. Draft speeches, write and edit content for various publications and marketing material. Provide research and media monitoring services. Provide media liaison services. Render language services, editing and translating documents. Coordinate departmental events and outreach programmes. Managing departmental websites and social media accounts. Supervise and manage performance of the team. Financial and Human resource management.

**Post** : Deputy Director: Security Management  
*Directorate: Interlinked Financial Systems*  
**Ref No.** : MPT 10/2023  
**Salary Level** : 12  
**Salary Package** : R 958 824 per annum (all-inclusive remuneration package)  
**Location** : Mbombela

**Requirements:** A minimum of National Diploma in Security Management/Policing (NQF Level 06) with 5 to 7 years working experience in the field of security preferably in the public sector and minimum 3 years proven experience at junior management level. Professional registration with PSIRA Grade A. SSA Security management advisory course/ added advantage. No criminal record or any case/s pending. A valid driver's license.

**Skills and Competencies:** Knowledge in security organisation and administration, physical security, personnel security, information security and ICT security. Knowledge and skill of investigation processes. Knowledge of Public Service Regulatory Framework. Project management skills, risk assessment and mitigation. Effective communication skills (written and verbal) at all levels. Report writing and presentation skills, planning, organisational relationship, conflict management and leadership skills. Detection, analytical thinking and decision-making abilities.

**Responsibilities:** Implement physical security in line with the MPSS, MISS and security legislations throughout the department. Draft, review and implement security policies and procedures in line with MISS and other relevant and applicable security legislation and regulations. Provide guidelines on implementing an effective classification system for the department in line with MISS. Conduct security awareness workshops and campaigns. Conduct security assessments in all Provincial Treasury facilities. Follow-up on assessment to ensure recommendations from previous assessment are being implemented. Coordinate vetting of all vetting forms, all security clearance for the Provincial Treasury to and from State Security Agency (SSA). Ensure standardized access control are implemented and reported on from Provincial Treasury offices. Investigations on security breaches conducted. Ensure investigations are coordinated in all reported cases of security breach incidents. Manage all control room operations to safeguard the department's assets; Manage administrative and related functions; and supervise the security functions performed by the security officers/service providers, ensuring adherence to department security policies.

**Post** : Senior Budget Advisor: Data Management  
*Directorate: Budget and Expenditure Management*  
**Ref No.** : MPT 11/2023  
**Salary Level** : 12  
**Salary Package** : R 958 824 per annum (all-inclusive remuneration package)  
**Location** : Mbombela

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 07) in Economics/Public Finance/Accounting/Statistical Analysis. Minimum 3 years' experience obtained within the field of public finance and budgetary allocation system at junior management level. A valid driver's license will be an added advantage.

**Skills and Competencies:** Knowledge of applicable public finance laws and regulations. Understand public sector budgeting principles, statistical analysis and computer science. A valid driver's licence (minimum Code B). Knowledge and experience of the following financial systems (PERSAL, BAS/Vulindlela, SAP).

Knowledge of government policies, practices and related Acts and regulations such as PFMA, DORA, Treasury Regulations. Advanced technical Microsoft Office Suite (especially Excel, Word, PowerPoint) skills including Visual Basic for Applications (VBA) in Excel. Excellent skills in spreadsheet modelling and data mining. Innovative, data analysis and problem-solving ability. The ability to work independently.

**Responsibilities:** Develop and consolidate a credible main MTEF and adjustment budget for the province - Provide technical assistance to departments and public entities in formulating budget proposals. Review and assess budget proposal (database and cost of employees) for accuracy, compliance and provide advice to departments. Ensure that client department Estimates of Provincial Revenue and Expenditure (EPRE) chapter adheres to the prescribed guidelines and formats. Support Medium Term Expenditure Committee (MTEC), benchmark, National Treasury (NT) visits deliberations by providing data analysis. Analyse client departments' annual MTEF submissions, and compile recommendations to MTEC. Provide appropriation bill schedule for the province.

**Manage and provide training in line with budgeting, reporting frameworks and reforms** - Provide advice, guidance and training on the budget process, budget reforms and budget formats to all departments and public entities. Conduct trainings on the IYM model, budget database model and personnel model. Provide technical assistance to departments. **Co-ordinate the reporting process in line with reporting frameworks** - Facilitate the reporting to National Treasury and other stakeholders on expenditure for the province. Update and consolidate Provincial In-year Management, Monitoring, and Reporting models/reports including datasets, graphs and dashboards on a monthly basis. Ensure complete and accurate reporting on financial information as required by PFMA and DoRA. Monitor that all expenditure is in line with budget allocation and priorities. Exercise oversight to provincial Public Entities reporting through monitoring and evaluation of their performance in compliance with prescribed legislation. Verify provincial reports for publishing. **Develop, maintain and implement data models relating to budget and expenditure** - Compile reporting templates and develop analysis tools during budget implementation and monitoring process and other ad hoc data analysis reports.

**APPLICATIONS:** Applications must include a completed and signed New Z83 form (effective 1 January 2021) obtainable from any Public Service Department or from the DPSA website and a detailed CV ONLY. Only shortlisted candidates will be requested to submit certified copies of qualifications, a valid driver's licence and an ID on the day of the interview. Communication regarding requirements for certified documents will be limited to shortlisted candidates. Applications must be submitted by email to: [mprecruitment@mpg.gov.za](mailto:mprecruitment@mpg.gov.za). Applications must be sent in pdf format and indicate on the email subject: *Name of Post and Post Reference Number*.

**PLEASE NOTE THE FOLLOWING:**

- The Mpumalanga Provincial Treasury is an equal opportunity, affirmative action Employer. It is the intention of the Provincial Treasury to promote representativity in terms of (race, gender and disability) through the filling of these posts, and all appointments will be made in accordance with the Employment Equity targets of the Provincial Treasury. Suitably qualified women and persons with disabilities remain the targeted group and are encouraged to apply.
- All appointments will be subjected to a personnel suitability check process not limited to the following: - (criminal record, credit record, qualification verification, citizenship, employment reference and social media).
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Successful candidates will be required to enter into a performance agreement.
- All Senior Management Service (SMS) and Middle Management Services (MMS) positions will be subjected to a compulsory competency-based assessment. Following the interview, the selection panel will recommend candidates to attend a generic managerial competency assessment.
- Applicants who have previously submitted their applications are encouraged to apply.
- Shortlisted candidates may be required to undergo skills assessment where necessary.
- Appointment of Senior Management post will be subject to successful completion of the Senior Management Pre-Entry Programme offered by the National School of Government. The full details can be sourced from the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>.
- Applications received after the closing date or those that do not comply with the requirements indicated above will not be considered.
- If you have not been contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful. However, should there be any dissatisfaction; applicants are hereby advised to within 90 days seek reasons for the above administrative action in terms of section 5, of Promotion of Administrative Justice, 2000 (Act No. 3 of 2000).
- No facsimile, post or hand-delivered applications will be accepted. Only applications submitted via email will be accepted.
- For full details of the advertised posts, applicants are advised to visit the Mpumalanga Provincial Treasury website: <http://treasury.mpg.gov.za>
- Applicants who applied before are encouraged to re-apply.
- The Provincial Treasury reserves the right not to make any appointment(s) to the advertised posts.
- Enquiries: Mr Dumisani Sibiyi, Mr Sithembiso Ntimba, Mr Banele Twala 013 766 4386/4435/4478

Note: Persons with disabilities are encouraged to apply

**Closing Date: 30 June 2023**

The Mpumalanga Provincial Treasury invites applications from suitably qualified candidates for the following vacancies

**Post** : **Director: Information Technology**  
*Chief Directorate: Assets and Liabilities Management*  
**Ref** : **MPT 01/2023**  
**Salary Level** : **13**  
**Salary Package** : **R 1 073 187 per annum (all-inclusive remuneration package)**  
**Location** : **Mbombela**

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 7) in Computer Science/ Information Technology with a minimum of 5 years' experience in middle management within the Information Technology environment. A valid driver's license.

**Skills and Competencies:** Knowledge and experience in IT Management, IT Programme/Projects or Enterprise Architecture environment, PFMA, IT Governance Framework implementation and monitoring, ICT Support Management, Information Security Monitoring, IT Risk Management and Network Management Monitoring, HR practice and procedures, Administrative procedures, Information Technology Management processes and procedures and other such legislative frameworks. Extensive knowledge of Local Area Networks (LAN) and Wide Area Networks (WAN). Exposure to UNIX, Windows Server, TCP/IP, GROUPWISE and M365.

Must be knowledgeable in the management and monitoring of IT Governance Steering Committee Compliance, Project management, Strategic and Innovative thinking. Possess good Diagnostic, Strategic and Conceptual Orientation skills, Innovative thinking, Problem solving skills and be Self-driven. Be in the possession of a valid driver's license and be willing to travel.

Good Communication and Interpersonal skills. Change management. Time management skills. Analytical skills. Ability to manage an IT Directorate, with multiple projects. Knowledge and experience in the implementation of Enterprise Architecture strategies, IT Strategies, policies, processes and methodologies. Leadership experience in implementing, multi-layer/large, cross-functional IT projects. Comprehensive understanding of the PFMA, Treasury regulations and other related prescripts, IT Governance, IT Programme/Projects or Enterprise Architecture environment, IT Risk Management and related Frameworks will be an added advantage.

**Duties:** Managing the IT Directorate, with multiple client Departments. IT Project Management. IT Governance Framework implementation. IT Security Planning, Management, Implementation and Monitoring. Manage information technology contracts and SLA's. Responsible for overall direction of IT in the Province and portfolio monitoring and advice for decision-making. Ensuring Directorate activities remain in line with Departmental and Provincial Strategies. Maintain an IT Service Desk for client departments. Co-ordinate the IT need analysis to identify changes in business functions and processes, information and technology capabilities. Align ICT investments with business direction, while minimizing risk, balancing cost and delivering higher-quality information and adaptive solutions. Ensure that the respective business applications, data and technology perspectives are in line with the organisation's technology and governance strategies, policies and standards. Recommend and participate in the analysis, evaluation and development of enterprise long-term strategic and operating plans to ensure that the EA objectives are consistent with the enterprise's long-term business objectives. Implement the strategy for the development of Systems/IT/technology architecture. Manage the customer's requirements with resource constraints (e.g. application size network bandwidth, hardware/software/equipment, budgets, etc) to ensure that the value of projects is realized. Develop the IT Strategy. Management of human resources, finance and assets. Develop and monitor implementation of IT audit action plan.

**Post** : **Director: Planning**  
*Directorate: Planning*  
**Ref No.** : **MPT 02/2023**  
**Salary Level** : **13**  
**Salary Package** : **R 1 073 187 per annum (all-inclusive remuneration package)**  
**Location** : **Mbombela**

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 07) in Public Administration with a minimum of 5 years experience in public sector policy and planning at middle management level. A valid driver's license.

**Skills and Competencies:** Knowledge of government legislation and Treasury Regulations. Competency in Microsoft Office Suite (advanced Excel, Word and PowerPoint). Good written and verbal communication, report writing, presentation, strategic thinking and managerial skills.

**Duties:** Facilitate and coordinate operational and strategic planning process. Monitor and report on organisational performance and policy development. Coordinate change management and service delivery improvement. Facilitate, coordinate and support the implementation of priority programmes/projects. Coordinate and compile institutional performance and strategic reports. Coordinate the evaluation of the impact of departmental projects and programmes. Coordinate Batho Pele programmes. Management of human and financial resources of the Directorate.

**Post** : **Deputy Director: Business Systems Analysis**  
*Directorate: Interlinked Financial Systems*  
**Ref No.** : **MPT 03/2023**  
**Salary Level** : **12**  
**Salary Package** : **R 958 824 per annum (all-inclusive remuneration package)**  
**Location** : **Mbombela**

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 7) in Business Administration/ Commerce/Computer Systems Engineering/Information Technology in Business Systems/ Information and Communication Technology with a minimum of three (3) years' functional work experience in systems at junior management level. A valid driver's license.

**Duties:** Provide assessment of institutions/departments and come up with business solutions to institutions' operations. Analyse financial reports, market research and operating procedures, strategize ideas to improve business operations. Engage institutions executives and other stakeholders to provide suggestions/solutions based on the analysis. Gather and analyse data for potential business expansion. Identify specific business opportunities. Influence stakeholders to support business projects. Coordinate project management for selected projects. Coordinate with different departmental teams to produce better business outcomes. Test business processes and recommend improvements. Provide business support to the Provincial Administration through utilization of Transversal Systems. Plan, coordinate, organize human and technological resources of the Province in order to operate, support and monitor the effective and efficient use of transversal systems to maximize production. Coordinate training and information provision in order to give support to Provincial Departments for effective and efficient use of the systems in their daily activities. Providing support to the Provincial Departments by assisting them in obtaining management information through the use of systems. Compile standard policies and procedure manuals for internal security profiles and control deviations. Manage human and financial resources.

**Post** : **Deputy Director: PERSAL**  
*Directorate: Interlinked Financial Systems*  
**Ref No.** : **MPT 04/2023**  
**Salary Level** : **12**  
**Salary Package** : **R 958 824 per annum (all-inclusive remuneration package)**  
**Location** : **Mbombela**

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 7) in Financial Management/Commerce/Information Systems/Human Resource with a minimum of three (3) years' functional work experience in PERSAL system at junior management level. A valid driver's licence.

**Skills and Competencies:** Knowledge of PFMA, Public Service Act, Public Service Regulations, DPSA Circulars, Collective Agreements, Basic Conditions of Employment Act, Labour Relations Act, Treasury Regulations and other relevant prescripts. Knowledge of all PERSAL system courses, BAS and Vulindlela. Knowledge of services provided by provincial banker for the purpose of payment interfaces. Excellent report writing skills. Good communication and interpersonal skills. Planning and organizational skills. Competency in computer skills with proficiency in Ms Excel. Analytical and problem solving skills. Policy formulation. Project management. People management. Innovative thinking and numeracy skills. Must be able to promote harmonious and supportive relationships with others.

**Responsibilities:** Manage the monitoring of compliance and enforcement of prescribed legislation, policies and guidelines relating to all PERSAL processes. Manage the maintenance of the Provincial PERSAL-User Database. Manage the monitoring of the Provincial Departments user access and activities. Monitor the Provincial Departments use of departmental tables (Table 800 upwards). Manage the analysing of PERSAL System data and the reporting to Accounting Officers. Departmental PERSAL Controllers. Manage the monitoring of ACB (Automated Clearance Bureau) limits. Monitor PERSAL integrity. Manage the support service rendered to all Provincial PERSAL Users. Manage and assist Provincial Departments to amend their establishment on the PERSAL System. Manage and monitor new implementation processes in consultation with National Treasury. Manage and assist Provincial Departments to create their departmental tables. Manage the Provincial PERSAL-Helpdesk functions (functional support calls, registering of SCC's, etc.) that are rendered to all Provincial Departments. Manage the capacity building of the PERSAL users. Overall managerial responsibility for PERSAL training in the province. Ensure the PERSAL System functions and capabilities are optimally utilized. Chairs the Provincial PERSAL User Forums and represent the Province at the National PERSAL User Forum. Perform strategic and operational planning. Manage stakeholder relationships. Management of human and financial resources of the sub directorate.

**Post** : **Deputy Director: Information Technology Network Support Services**  
*Directorate: Information Technology*  
**Ref No.** : **MPT 05/2023**  
**Salary Level** : **12**  
**Salary Package** : **R 958 824 per annum (all-inclusive remuneration package)**  
**Location** : **Mbombela**

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 07) in Computer Science/Information Technology and Cisco Certified Network Associate (CCNA) qualification, with a minimum of 3 years' experience in junior management level with proficiency in data and Voice-over-IP (VoIP) networking experience. Cisco Certified Network Professional (CCNP) qualification will be and added advantage. A valid driver's license.


**Skills and Competencies:** Extensive knowledge of Local Area Networks (LAN) and Wide Area Network (WAN). Exposure to Linux, Windows Server 2010-2019. TCP/IP (v4 & v6), Cloud Computing Technology. High level of communication skills will serve as strong recommendation. Good administration and report writing skills. Technical knowledge of transversal systems will be an added advantage. Competency in Microsoft Office Suite (Excel, Word and PowerPoint). Knowledge and experience in IT Project Management, PFMA, IT Management, ICT Support Management, Information Security Implementation and Monitoring, IT Risk Management and Network Design, Configuration, Management and Monitoring. Strategic and Innovative thinking. Diagnostic Research. Problem solving. Self-driven and Team Playing abilities. Good Communication and Interpersonal skills. Change management skills. Time management skills. Analytical skills.

**Duties:** Establish client Department needs. Design IT network solutions and ensure implementation, including through agents/service providers. Contribute to the development and implementation of IT

**APPLICATIONS:** Applications must include a completed and signed New Z83 form (effective 1 January 2021) obtainable from any Public Service Department or from the DPSA website and a detailed CV ONLY. Only shortlisted candidates will be requested to submit certified copies of qualifications, a valid driver's licence and an ID on the day of the interview. Communication regarding requirements for certified documents will be limited to shortlisted candidates. Applications must be submitted by email to: [mptrecruitment@mpg.gov.za](mailto:mptrecruitment@mpg.gov.za). Applications must be sent in pdf format and indicate on the email subject: *Name of Post and Post Reference Number*.

**PLEASE NOTE THE FOLLOWING:**

- The Mpumalanga Provincial Treasury is an equal opportunity, affirmative action Employer. It is the intention of the Provincial Treasury to promote representativity in terms of (race, gender and disability) through the filling of these posts, and all appointments will be made in accordance with the Employment Equity targets of the Provincial Treasury. Suitably qualified women and persons with disabilities remain the targeted group and are encouraged to apply.
- All appointments will be subjected to a personnel suitability check process not limited to the following: - (criminal record, credit record, qualification verification, citizenship, employment reference and social media).
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Successful candidates will be required to enter into a performance agreement.
- All Senior Management Service (SMS) and Middle Management Services (MMS) positions will be subjected to a compulsory competency-based assessment. Following the interview, the selection panel will recommend candidates to attend a generic managerial competency assessment.
- Applicants who have previously submitted their applications are encouraged to apply.
- Shortlisted candidates may be required to undergo skills assessment where necessary.
- Appointment of Senior Management post will be subject to successful completion of the Senior Management Pre-Entry Programme offered by the National School of Government. The full details can be sourced from the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>.
- Applications received after the closing date or those that do not comply with the requirements indicated above will not be considered.
- If you have not been contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful. However, should there be any dissatisfaction; applicants are hereby advised to within 90 days seek reasons for the above administrative action in terms of section 5, of Promotion of Administrative Justice, 2000 (Act No. 3 of 2000).
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- Applicants who applied before are encouraged to re-apply.
- The Provincial Treasury reserves the right not to make any appointment(s) to the advertised posts.
- Enquiries: Mr Dumisani Sibiya, Mr Sithemiso Ntimba, Mr Banele Twala 013 766 4386/4435/4478

**Note: Persons with disabilities are encouraged to apply** 

**Closing Date: 30 June 2023**





The Mpumalanga Provincial Treasury invites applications from suitably qualified candidates for the following vacancies

**Post** : **Assistant Director: Internal Audit**  
*Directorate: Internal Audit*

**Ref No.** : **MPT 12/2023**

**Salary Level** : **10**

**Salary Package** : **R 527 298 per annum**

**Location** : **Mbombela**

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 07) in Internal Audit/Accounting. Registration as a Certified Internal Auditor, Certification in Control Self-Assessment (CCSA), Certified Government Auditing Professional (CGAP) will be an added advantage. A minimum of three (3) years' functional work experience in Internal Auditing. A valid driver's license.

**Skills and Competencies:** Good Communication skills (verbal and written), conflict management, project management, leadership, coordinating, Team Mate (Audit Software), risk assessment, Negotiation skills, Presentation skills, Problem Solving, Planning and Organizing, Competency in Microsoft Office Suite (Excel, Word and PowerPoint), Report writing and Analytical skills. Sound knowledge of Internal Audit Methodology, Information Technology Frameworks (CoBIT, ITIL, ISO), Public Finance Management Act (PFMA), Promotion of Access to Information Act (PAIA), Treasury Regulations, Public Service Regulations, Public Service Act, National Treasury Internal Audit Frameworks, Public Sector Risk Management Framework, King Report on Corporate Governance (II AND III). Framework for Managing Performance information, International Internal Audit Standards (IIAS). International Financial Reporting Standards, International Accounting Standards, Generally Recognized Accounting Practice (GRAP).

**Duties:** Develop the Internal Audit three year rolling plan for the Provincial Treasury, Ensure the maintenance of efficient and effective controls. Evaluate the department's controls/objectives, to determine their effectiveness and efficiency through internal audits. Implement the three (3 year) and annual Internal Audit Plans. Coordinate work with key stakeholders and monitor the implementation of the Internal Audit methodologies. Communicate the results of internal audit engagements. Review, collect information and compile internal audit reports to the accounting officer and audit committee. Compile progress reports against audit plan, Quarterly reports and annual reports. Provide advice and guidance to role players on the requirements and implementation of internal audit methodologies policies and procedures. Management of human and financial resources.

**Post** : **Assistant Director: Municipal Finance**  
*Directorate: Municipal Finance*

**Ref No.** : **MPT 13/2023**

**Salary Level** : **10**

**Salary Package** : **R 527 298 per annum**

**Location** : **Mbombela**

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 07) in Financial Management/Management Accounting/Financial Accounting with a minimum of 3 years' experience in municipal finance. A valid driver's license.

**Skills and Competencies:** Competency in Microsoft Office Suite (Excel, Word and PowerPoint). Good people management and problem-solving skills. Good communication (verbal and written), interpersonal and writing skills. Knowledge of financial systems. Knowledge of PFMA, Treasury Regulations and related frameworks.

**Responsibilities:** Provide support in the monitoring, enforcement, and reporting on the effective implementation of the MFMA, Treasury regulations and standards to ensure compliance. To provide oversight on the implementation of policies and procedures in the management of financial and nonfinancial performance information. Advice on training gaps and provides guidance on the utilisation of the Monitoring Indicators tools for municipalities. Analyse and report on the effective implementation

**Post** : **Assistant Director: Transversal Systems (Training)**  
*Directorate: Interlinked Financial Systems*

**Ref** : **MPT 14/2023**

**Salary Level** : **10**

**Salary** : **R 527 298 per annum**

**Location** : **Mbombela**

**Requirements:** A minimum of National Diploma (NQF Level 6) in Financial Management/Supply Chain Management/Public Administration/Commerce/Information Systems with a minimum of three (3) years' functional work experience in transversal system, (BAS, PERSAL, LOGIS, Business Process Automation). Skills Development Facilitator certificate will be added advantage. A valid driver's license.

**Skills and Competencies:** Sound knowledge of PFMA, Public Service Act, Public Service Regulations, National Treasury Regulations, National Treasury Circulars and Supply Chain Management prescripts. Knowledge of transversal systems. Compilation of management reports. Must have good communication (verbal and written), interpersonal, project management, innovative thinking report writing, analytical, numerical, planning and coordination skills. Competency in Microsoft Office Suite (Excel, Word and PowerPoint). Knowledge of assessment of assignments/tests, moderation of assessments. Designing a training programmes/intervention.

**Duties:** Provide business support to the Provincial Administration through utilization of transversal Systems. Render a support services to all provincial Transversal Systems users. Building capacity of transversal systems users. Rendering transversal systems training administration. Monitoring compliance of prescribed legislation, policies and guidelines relating to all procedures. Providing support to the Provincial Departments by assisting them in obtaining management information through the use of systems. Compiling standard policies and procedure manuals for internal security profiles and control deviations. Conduct training and workshops on transversal systems

**Post** : **Assistant Director: Basic Accounting System (BAS) x2**  
*Directorate: Interlinked Financial Systems*

**Ref** : **MPT 15/2023**

**Salary Level** : **10**

**Salary** : **R 527 298 per annum**

**Location** : **Mbombela**

**Requirements:** A minimum of National Diploma (NQF Level 6) in Financial Management/Supply Chain Management/Information Systems/Commerce with a minimum of three (3) years' functional work experience in transversal systems, (BAS, PERSAL, LOGIS, Business Process Automation). A valid driver's license.

**Skills and Competencies:** Sound knowledge of PFMA, Public Service Act, Public Service Regulations, National Treasury Regulations, National Treasury Circulars and Supply Chain Management prescripts. Knowledge of transversal systems. Compilation of management reports. Must have good communication (verbal and written), interpersonal, project management, innovative thinking report writing, analytical, networking, planning and coordination skills. Competency in Microsoft Office Suite (Excel, Word and PowerPoint).

**Duties:** Provide business support to the Provincial Administration through utilization of transversal Systems. Render a support services to all provincial Transversal Systems users. Facilitate forum meetings. Conduct users' workshops. Monitor and support departments on Basic Accounting System (BAS). Perform systems controller's functions. Provide capacity building on Standard Chart of Account (SCOA). Monitoring compliance and enforcement of prescribed legislation, policies and guidelines relating to all procedures. Provide support to Provincial Departments by assisting them in obtaining management information through the use of systems. Compile standard policies and procedure manuals for internal security profiles and control deviations. Management of human and financial resources.

**Post** : **Assistant Director: Public Sector Liabilities**  
*Sub Directorate: Public Sector Liabilities*

**Ref No.** : **MPT 16/2023**

**Salary Level** : **10**

**Salary Package** : **R 527 298 per annum**

**Location** : **Mbombela**

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 7) in Financial Management/Assets Management with a minimum of 3 years' experience in financial management environment. A valid driver's license.

**Skills and Competencies:** Knowledge of PFMA, MFMA, Treasury Regulations, Supply Chain Management frameworks and other relevant prescripts. Competency in Microsoft Office Suite (Excel, Word and PowerPoint). Good communication (verbal and written), interpersonal, project management, report writing, innovative thinking, analytical, planning and coordination skills

**Duties:** Monitor Departments, Public Entities and Municipalities on compliance to liabilities and debt management policies. Provide support and advice on liabilities related matters. Provide support to Departments, Public Entities and Municipalities to improve audit outcomes on liabilities. Provide expert guidance and training to Departments, Public Entities and Municipalities. Coordinate workshops for the Departments, Public Entities and Municipalities on debt and liabilities management policies. Coordinate submission of debt management reports. Analyse availability of funds for contractual obligations. Analyse accruals payables and invoice payment cycles. Compile unauthorised expenditure reports. Prepare analysis reports on fruitless and wasteful expenditure. Prepare analysis reports on theft and losses and debt write-off in all provincial departments and public entities. Assess the impact of fruitless and wasteful expenditure.

**Post** : **Assistant Director: Provincial Supply Chain Management**  
*Directorate: Provincial Supply Chain Management*

**Ref** : **MPT 17/2023**

**Salary Level** : **10**

**Salary** : **R 527 298 per annum**

**Location** : **Mbombela**

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 7) in Commerce/Supply Chain Management/Public Administration/Public Management with a minimum of 3 years functional experience in supply chain management environment. A valid driver's license.

**Skills and Competencies:** Knowledge of supply Chain Management prescripts, Public Service Act, PFMA, Public Service Regulations, relevant practice notes and directives. Knowledge of BAS and LOGIS. Good communication and people management skills. Strategic thinking and negotiation skills. Report writing skills. Computer literacy (Excel, Word and PowerPoint).

**Duties:** Research and develop provincial SCM policy, norms and standards. Analyse and identify gaps in relation to Instruction Notes. Support the setting of procurement targets for local economic development (LED) in line with inputs from relevant stakeholders. Research, analyse, review and improve SCM policies, norms and standards as informed by National and Provincial priorities. Coordinate and conduct training on SCM policy. Provide advice and guidance to departments, municipalities and entities on SCM policy.

**Post** : **Assistant Director: Provincial Supply Chain Management**  
*Directorate: Provincial Supply Chain Management*

**Ref** : **MPT 18/2023**

**Salary Level** : **10**

**Salary** : **R 527 298 per annum**

**Location** : **Mbombela**

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 7) in Commerce/Supply Chain Management/Public Administration/Public Management with a minimum of 3 years functional experience in supply chain management environment. A valid driver's license.

**Skills and Competencies:** Knowledge of Supply Chain Management prescripts, Public Service Act, PFMA, Public Service Regulations, collective agreements and directives. Knowledge of BAS and LOGIS. Good communication and people management skills. Strategic thinking and negotiation skills. Report writing skills. Computer literacy (Excel, Word and PowerPoint).

**Duties:** Research and develop provincial SCM policy, norms and standards. Analyse and identify gaps in relation to Instruction Notes. Support the setting of procurement targets for local economic development (LED) in line with inputs from relevant stakeholders. Research, analyse, review and improve SCM policies, norms and standards as informed by National and Provincial priorities. Coordinate and conduct training on SCM policy. Provide advice and guidance to departments, municipalities and entities on SCM policy. Manage the tender administration component, which includes receiving of tender documents, closing of tender, stamping and submission to departments. Preparing and publishing of tender bulletin/s on a monthly basis. Supervise staff performing tender administration. Manage human and financial resources.

**APPLICATIONS:** Applications must include a completed and signed New Z83 form (effective 1 January 2021) obtainable from any Public Service Department or from the DPSA website and a detailed CV ONLY. Only shortlisted candidates will be requested to submit certified copies of qualifications, a valid driver's licence and an ID on the day of the interview. Communication regarding requirements for certified documents will be limited to shortlisted candidates. Applications must be submitted by email to: [mptrecruitment@mpg.gov.za](mailto:mptrecruitment@mpg.gov.za). Applications must be sent in pdf format and indicate on the email subject: *Name of Post and Post Reference Number*.

**PLEASE NOTE THE FOLLOWING:**

- The Mpumalanga Provincial Treasury is an equal opportunity, affirmative action Employer. It is the intention of the Provincial Treasury to promote representativity in terms of (race, gender and disability) through the filling of these posts, and all appointments will be made in accordance with the Employment Equity targets of the Provincial Treasury. Suitably qualified women and persons with disabilities remain the targeted group and are encouraged to apply.
- All appointments will be subjected to a personnel suitability check process not limited to the following: - (criminal record, credit record, qualification verification, citizenship, employment reference and social media).
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Successful candidates will be required to enter into a performance agreement.
- All Senior Management Service (SMS) and Middle Management Services (MMS) positions will be subjected to a compulsory competency-based assessment. Following the interview, the selection panel will recommend candidates to attend a generic managerial competency assessment.
- Applicants who have previously submitted their applications are encouraged to apply.
- Shortlisted candidates may be required to undergo skills assessment where necessary.
- Appointment of Senior Management post will be subject to successful completion of the Senior Management Pre-Entry Programme offered by the National School of Government. The full details can be sourced from the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>.
- Applications received after the closing date or those that do not comply with the requirements indicated above will not be considered.
- If you have not been contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful. However, should there be any dissatisfaction; applicants are hereby advised to within 90 days seek reasons for the above administrative action in terms of section 5, of Promotion of Administrative Justice, 2000 (Act No. 3 of 2000).
- No facsimile, post or hand-delivered applications will be accepted. Only applications submitted via email will be accepted.
- For full details of the advertised posts, applicants are advised to visit the Mpumalanga Provincial Treasury website: <http://treasury.mpg.gov.za>
- Applicants who applied before are encouraged to re-apply.
- The Provincial Treasury reserves the right not to make any appointment(s) to the advertised posts.
- Enquiries: Mr Dumisani Sibiya, Mr Sithembiso Ntimba, Mr Banele Twala 013 766 4386/4435/4478

**Note: Persons with disabilities are encouraged to apply**



**Closing Date: 30 June 2023**



The Mpumalanga Provincial Treasury invites applications from suitably qualified candidates for the following vacancies

**Post** : Assistant Director: Revenue  
*Office of the Chief Financial Officer*  
**Ref No.** : MPT 19/2023  
**Salary Level** : 10  
**Salary** : R 527 298 per annum  
**Location** : Mbombela

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 7) in Accounting/Finance with minimum of 3 years' experience in the financial management environment. A valid driver's license.

**Skills and Competencies:** Knowledge of PFMA and Treasury Regulations, Public Service Act, Public Service Regulations, collective agreements and directives. Good communication and people management skills. Computer literacy (Excel, Word and PowerPoint). Problem solving, report writing, analytical and conflict management skills. Ability to work in a team and to work under pressure. Knowledge of Basic Accounting System (BAS) will be an added advantage.

**Duties:** Render financial accounting transactions according to revenue management prescripts. Provide reports and ensure compliance on revenue management prescripts. Perform administration support services. Manage and secure face value documents. Management of human and financial resources.

**Post** : Assistant Director: Office of the Head Provincial Treasury  
*Office of the Head Provincial Treasury*  
**Ref No.** : MPT 20/2023  
**Salary Level** : 10  
**Salary** : R 527 298 per annum  
**Location** : Mbombela

**Requirements:** A minimum of National Diploma (NQF Level 6) in Management Assistant/Public Administration with a minimum 3-year functional experience in administration. A valid driver's license.

**Skills and Competencies:** Competency in Microsoft Office Suite (advanced Excel, Word and PowerPoint). Report writing and presentation skills. Sound analytical and problem solving skills. Excellent interpersonal skills and customer relations. Knowledge of PFMA, Treasury Regulations and other applicable prescripts. Ability to work under pressure. Planning and organising skills. Ability to maintain confidentiality. Be flexible to work extended hours.

**Responsibilities:** Ensure effective and efficient management of Office of the Head: Provincial Treasury. Provide administrative support. Ensure proper management of confidential documents and maintain filing system in the Office of the Head: Provincial Treasury. Manage the correspondence and document flow. Manage the diary of the Head: Provincial Treasury. Manage official trips and accommodation requirements of the Head: Provincial Treasury. Serve as secretariat in Head: Provincial Treasury meetings/workshops and record proceedings. Arrange logistics for meetings of the Head: Provincial Treasury. Manage human resources and assets in the Office of the Head: Provincial Treasury.

**Post** : Senior Data Technologist (IT System Development)  
*Directorate: Information Technology*  
**Ref No.** : MPT 21/2023  
**Salary Level** : 10  
**Salary** : R 527 298 per annum  
**Location** : Mbombela

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 7) in Information Technology/Computer Science in Software Development, and a minimum of 3 years System Development experience in the Information Technology environment. , ASP.NET MVC or Core, C#, JavaScript, MS SQL. 2 years' experience. Experience in DevOps, CI/CD pipelines, with User experience (UX) and client-side

technologies including HTML5, CSS, PHP, jQuery and JSON. Understanding of TCP/IP. Azure Developer Certificate will be an added advantage. A valid driver's license.

**Skills and Competencies:** Good communication and Interpersonal skills. Good customer relations. System development skills. Project management skills. Analytical skills. Troubleshooting skills. Knowledge in IT support services, desktop/hardware platforms, Windows OS, M365, Microsoft Office 365 and Apple iOS. Must be knowledgeable in the functions legacy systems support. Valid driver's license and be willing to travel.

**Duties:** Adoption and Implementation of the System Development Life Cycle. Analyse user needs and design applications for the Business Process Automation, M365 and e-GOV, based on user requirements. Modify existing applications and improve performance through testing, validating procedures and programming. This includes the analysis, designs, development, implementation, testing, maintenance, administration and supporting of various applications using an automated development methodology. This position also requires the incumbent to be involved with gathering and documenting customer requirements. The focus of this position is on creating the design through analysing business needs and developing technical specifications of various applications. Be able to read and understand existing complex coding languages and its intended functionality. Advise the team manager regarding technical solution for business requirements. Liaise with customers and management to determine their requirements. Research and assist the manager in proposing appropriate solutions for various business requirements. Develop and apply complex modifications/enhancements to existing applications. Develop and create complex code for various applications. Execute application testing. Provide technical support for problem solving and issue resolution. Follow-up and correct errors on implemented applications. Continually review and propose enhancements to improve current applications. Actively monitor various applications and produce reports. Ensure that user application training is conducted successfully.

**Post** : Senior Data Technologist (End User Support)  
*Directorate: Information Technology*  
**Ref No.** : MPT 22/2023  
**Salary Level** : 10  
**Salary** : R 527 298 per annum  
**Location** : Ehlanzeni Region, Bushbuckridge

**Requirements:** A minimum of Bachelor's degree/Advanced Diploma/BTech (NQF Level 7) in Information Technology/Computer Science with a minimum of 3 years end-user support experience in information technology environment. Certificate in A+ and/or N+. Certification/Experience in ITIL V3 Foundation and ITSM will be an added advantage. A valid driver's license.

**Skills and Competencies:** Good communication and Interpersonal skills. Good customer relations. Time management skills. Analytical skills. Knowledge in IT support services, desktop/hardware platforms, Windows OS, M365, Microsoft Office 365 and Apple iOS. Must be knowledgeable in the functions of a service/helpdesk environment. Valid driver's license and be willing to travel.

**Duties:** Manage IT support processes and ensure implementation, including Third Party Agents/Service Providers. Manage Regional Information Technology needs and develop maintenance, preventative and remedial action plans. Contribute to the development and implementation of IT strategies. Assess, recommend and provide guidelines on technical solutions. Manage, review and monitor IT End-user Support Service Level Agreements. Ensure policies, processes, procedures and standards are implemented throughout the Region. Conduct and/or actively participate in meetings related to IT in the Region. Provide leadership in implementing multiple cross-discipline IT projects. Maintain records of ICT assets (software and hardware). Management of human and financial resources. Monitor the implementation of IT audit action plans.

**APPLICATIONS:** Applications must include a completed and signed New Z83 form (effective 1 January 2021) obtainable from any Public Service Department or from the DPSA website and a detailed CV ONLY. Only shortlisted candidates will be requested to submit certified copies of qualifications, a valid driver's licence and an ID on the day of the interview. Communication regarding requirements for certified documents will be limited to shortlisted candidates.

Applications must be submitted by email to: [mptrecruitment@mpg.gov.za](mailto:mptrecruitment@mpg.gov.za). Applications must be sent in pdf format and indicate on the email subject: *Name of Post and Post Reference Number*.

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- All appointments will be subjected to a personnel suitability check process not limited to the following: - (criminal record, credit record, qualification verification, citizenship, employment reference and social media).
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Successful candidates will be required to enter into a performance agreement.
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**Closing Date: 30 June 2023**