



 Nokuthula Simelane Building, No 7 Government Boulevard, Riverside Park Extension 2, **MBOMBELA** 1200
 Private Bag x11205, **MBOMBELA** 1200
 013 766 4437

SigcinaMafa SesiFundza

UmNyango weeMali ZesiFunda

Provinsiale Tesourie

Enquiries : MR. A.J. VERMEULEN Ext 8706

Ref 14/3/R

PROVINCIAL TREASURY CIRCULAR NO. 34 OF 2025

TO:

DIRECTOR-GENERAL: OFFICE OF THE PREMIER OF MPUMALANGA

HEADS OF DEPARTMENTS

CEO OF THE PUBLIC ENTITIES

CFO OF DEPARTMENTS AND PUBLIC ENTITIES

THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT

THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT

THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE

**SUBJECT: ANNUAL PRICE INCREASE AWARDED TO TRAVEL AGENTS
PARTICIPATING IN TRANSVERSAL TENDER MPPT 002/22/03**

1. OBJECTIVE

The objective of this circular is to inform all participating Government Departments and Public Entities about the annual price increase awarded to Travel Agents under transversal tender MPPT 002/22/03

2. BACKGROUND

In terms of the service level agreement signed on the 1st of June 2023 with the 6 (six) following travel agents: annual price increases are granted in line with CPI.

- City of Choice Travel and Tours
- Dana Agency
- ZAPG Travel and Tours
- Let's Cruise Travel
- Big Sky Country Trading
- Vakasha Travel

All annual price increases are guided by the signed service level agreement under Part D, special condition of contract as well as Annexure B

3. FINANCIAL IMPLICATION

With effect from 1 June 2025, a CPI price increase of 2.7% is granted for travel service fees as per attached table. The 2.7% is not applicable on percentages previously negotiated for:

- long stay booking
- conferencing
- corporate gifts/flowers

Item	Transaction Type	6TMC's recommended price	CPI Increase 2.7%	New price schedule
1	Air Travel – International	700.63	18.92	719.55
2	Air Travel – Regional	433.94	11.72	445.66
3	Air Travel – Domestic	274.10	7.40	281.50
4	Air Travel – International (Re-issue)	301.31	8.14	309.45
5	Air Travel – Regional (Re-issue)	250.34	6.76	257.10
6	Air Travel – Domestic (Re-issue)	208.97	5.64	214.61
10	Car Rental – Domestic	224.20	6.05	230.26
11	Car Rental – Regional	245.78	6.64	252.41
12	Car Rental – International	275.46	7.44	282.89
13	Transfers/Shuttle – Domestic	197.03	5.32	202.35
14	Transfers/Shuttle – Regional	232.47	6.28	238.75
15	Transfers/Shuttle – International	287.06	7.75	294.81
16	Accommodation – Domestic	237.46	6.41	243.87
17	Accommodation – Regional	291.05	7.86	298.90
18	Accommodation – International	317.81	8.58	326.39

PROVINCIAL TREASURY CIRCULAR NO. 34 OF 2025

19	Bus/Coach Bookings	197.38	5.33	202.71
20	Train bookings – International	220.79	5.96	226.76
21	Visa Assistance (Provision of documents and advice)	373.57	10.09	383.65
22	Courier services for travel documentation (visa & passports)	166.15	4.49	170.64
24	Parking bookings	88.03	2.38	90.41
25	Cancellations	81.30	2.20	83.49
27	After Hours Services	262.73	7.09	269.82
30	Travel Lodge card Reconciliation	210.40	5.68	216.08

ALTERNATIVE TRANSACTION FEE FOR

Item	Description			
1	Long stay bookings for a person (as a % fee total cost for period longer than 10 nights)	12.00%	-	12.00%
2	Conference Transaction Fee (as a % of the Total turnover of the event)	12.00%	-	12.00%
3	Corporate gifts / flowers or other services as a % of the cost of the transaction	12.00%	-	12.00%

4. ENQUIRIES

For any clarity required kindly contact Mr. S Mpila on (013 766 8711), alternatively on email

SJMpila@mpg.gov.za



MS. GUGU MASHITENG
HEAD: PROVINCIAL TREASURY
DATE: 26-05-2025