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Ref : MPT/8/2/2/1

PROVINCIAL TREASURY CIRCULAR NO. 35 OF 2022

TO:

THE MUNICIPAL MANAGER: EHLANZENI DISTRICT MUNICIPALITY: (DR NF MAHLALELA)
THE MUNICIPAL MANAGER: BUSHBUCKRIDGE LOCAL MUNICIPALITY (MS C NKUNA)
THE MUNICIPAL MANAGER: CITY OF MBOMBELA (MR WJ KHUMALO)
THE MUNICIPAL MANAGER: NKOMAZI LOCAL MUNICIPALITY (MR ES CHIBI)
THE MUNICIPAL MANAGER: THABA CHWEU LOCAL MUNICIPALITY (MS SS MATSI)
THE MUNICIPAL MANAGER: GERT SIBANDE DISTRICT MUNICIPALITY (MR CA HABILE)
THE MUNICIPAL MANAGER (ACTING): CHIEF ALBERT LUTHULI LOCAL MUNICIPALITY (MR MGT MNISI)
THE MUNICIPAL MANAGER (ACTING): DIPALESENG LOCAL MUNICIPALITY (MR L CINDI)
THE MUNICIPAL MANAGER (ACTING): DR PIXLEY KA SEME (MR NT MOKOKA)
THE MUNICIPAL MANAGER (ACTING): GOVAN MBEKI LOCAL MUNICIPALITY (MS EK TSHABALALA)
THE MUNICIPAL MANAGER (ACTING): LEKWA LOCAL MUNICIPALITY (MR LD TSOTETSI)
THE MUNICIPAL MANAGER (ACTING): MKHONDO LOCAL MUNICIPALITY (MR WA NKONYANE)
THE MUNICIPAL MANAGER (ACTING) MSUKALIGWA LOCAL MUNICIPALITY (BC SIBEKO)
THE MUNICIPAL MANAGER: NKANGALA DISTRICT MUNICIPALITY (MS MM SKOSANA)
THE MUNICIPAL MANAGER (ACTING): DR JS MOROKA LOCAL MUNICIPALITY (MS M MATHIBELA)
THE MUNICIPAL MANAGER: EMAKHAZENI LOCAL MUNICIPALITY (MR G MTHIMUNYE)
THE MUNICIPAL MANAGER: EMALAHLENI LOCAL MUNICIPALITY (MR HS MAISELA)
THE MUNICIPAL MANAGER (ACTING): STEVE TSHWETE LOCAL MUNICIPALITY (MS T ZULU)
THE MUNICIPAL MANAGER: THEMBISILE HANI LOCAL MUNICIPALITY (MR O NKOSI)
THE MUNICIPAL MANAGER (ACTING): VICTOR KHANYE LOCAL MUNICIPALITY (MR LI ZWANE)

THE DIRECTOR GENERAL: MPUMALANGA OFFICE OF THE PREMIER (MR MN MAMPURU)
HEAD: CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS (MR S NGUBANE)

THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT: (MS G MILAZI)
THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT: (MR CT DLAMINI)
THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE: (MS MJF BEZUIDENHOUT)

SUBMISSION OF COMPLIANCE REPORT-MONITORING ON IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT INFORMATION IN LOCAL GOVERNMENT

1. PURPOSE

This circular is intended to enhance compliance on monthly reporting of Supply Chain Management information by municipalities.

2. BACKGROUND

Part of the mandate entrusted to the Provincial Treasury is to oversee and monitor the implementation of Supply Chain Management by departments, public entities listed on schedule 3C to the Public Finance Management Act and municipalities in the Province. To achieve this objective, the Provincial Treasury, amongst other things, relies on monthly reporting by Government institutions mentioned above.

In terms of the Municipal Finance Management Act, No. 56 of 2003, Sections 74(1) and 104(1) (b) an Accounting Officer of a Municipality should submit information regarding the implementation of Supply Chain Management to the Provincial Treasury in the format as well as at intervals as it may be determined by the Provincial Treasury as and when necessary.

To this end, the Provincial Treasury has developed a reporting template which is supposed to be used by all Municipalities whenever reporting on information relating to Supply Chain Management on a monthly basis.

3. PROVINCIAL TREASURY'S DIRECTIVE TO MUNICIPALITIES

The Provincial Treasury hereby directs as follows:-

Municipalities should report information relating to the implementation of Supply Chain Management to the Provincial Treasury, in the format as captured on the attached template and annexures on a monthly basis **by 7th of each month**.

All reports submitted **must be signed upon submission** reports that are **not signed will be regarded as non-submission**.

Municipal Managers should disseminate the contents of this Circular to their respective Chief Financial Officers and Supply Chain Management Units for implementation.

4. APPLICABILITY AND EFFECTIVE DATE

This circular is applicable to all Municipalities. The implementation of this circular takes effect from the date of issue.

PROVINCIAL TREASURY CIRCULAR NO. 35 OF 2022

Your co-operation in this regard is appreciated.

Regards,



MS GUGU MASHITENG
HEAD: PROVINCIAL TREASURY
DATE: 02 / 06 /2022