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PROVINCIAL TREASURY CIRCULAR NO. 49 OF 2021

TO:

**DIRECTOR-GENERAL: OFFICE OF THE PREMIER OF MPUMALANGA: VOTE 1:
(MR MN MAMPURU)**

**HEADS OF DEPARTMENTS
CEOs OF PUBLIC ENTITIES
CFOs OF DEPARTMENTS AND PUBLIC ENTITIES**

**THE CHIEF DIRECTORATE: SUSTAINABLE RESOURCE MANAGEMENT
THE CHIEF DIRECTORATE: ASSETS AND LIABILITIES MANAGEMENT
THE CHIEF DIRECTORATE: FINANCIAL GOVERNANCE**

**SUBJECT: NOMINATIONS OF OFFICIALS TO PARTICIPATE ON THE LEARNERSHIP
CERTIFICATE ON SUPPLY CHAIN MANAGEMENT**

1. OBJECTIVE

The objectives of this Circular is to introduce a learnership certificate for supply chain management practitioners in Departments and Public Entities.

2. BACKGROUND

The National Treasury is introducing an accredited learnership programme targeting Departments and Public Entities with an objective of building capacity and skills amongst supply chain management practitioners, which consists of 150 credits at NQF Level 05 on the South African National Qualification Framework.

3. DISCUSSION

Public procurement is a core function of public financial management and service delivery. This function is supported by the Constitution requires that the resources of government are used effectively, efficiently and economically and other enabling legislation, regulations, frameworks, guidelines and practice notes.

Therefore in order to ensure efficiencies in the procurement of goods, services and works it is imperative that supply chain management practitioners are capacitated and given the necessary skills to perform as required.

That furthermore through innovative strategies including the delivery of learnership provides a structured workplace learning (practical work experience) and structured

institutional learning (theory) governed by a contract between the employer, an accredited training provider and the learner. At the end of the learnership programme this will culminate in a nationally recognized qualification registered on the national Qualifications Framework. An official who successfully completes a learnership will be able to demonstrate the practical application of competencies (knowledge, skills, values and attitudes) in an employment context.

4. INSTRUCTIONS TO DEPARTMENTS AND PUBLIC ENTITIES

Departments and Public Entities are therefore requested to nominate two officials to take part in the learnership programme. Officials are required to meet the following criteria and the following are the supporting documents required for the candidates to be enrolled on a SCM learnership programme:

1. Certified ID copy (Must be within 3 months).
2. Certified copy of matric certificate and highest post-matric qualification (Must be within 3 months).
3. Certified copy of marriage certificate in a case where the surname is different from the one on the copy of ID and the matric certificate or highest post-matric qualification.
4. Copy of learner employment contract OR first and last page of the contract fully signed by all the parties (employer and employee) on the letterhead.
5. Confirmation of employment (Letter from the department signed by HR Manager or HR Director) confirming employment of the learners from the start date of the programme until the completion of the learnership. You can put all the learners from each department on one letter, indicating that the people in the list (irrespective of the number of learners) are employees with employee numbers as indicated next to each person's name (in the case of government persal number) and positions held within the company/public institution. (Template/example attached hereto).
6. Workplace based interventions form that should be signed and initialised each page by the learner, the employer and the service provider. (Attached hereto).
7. Learner Information Form that should be signed and initialised each page by the learner (Attached hereto).

Accounting Officers are requested to communicate the content of this circular to their Chief Financial Officers and Heads of Supply Chain Management for implementation purposes

5. ENQUIRIES

For more information and clarity required, Departments and Public Entities may contact Mr. R Masambo at rmasambo@mpg.gov.za or at telephone number 013-766 4230.

Kind Regards,



MS GUGU MASHITENG
HEAD: PROVINCIAL TREASURY
DATE: 1/10/2021