

## MPUMALANGA PROVINCIAL TREASURY

# GRADUATE INTERNSHIP PROGRAMME 2024/25

### Who Can Apply?

- University Graduates;
- Unemployed youth between the ages of 18-35; reside within Mpumalanga Province
- Persons that have not previously participated in any developmental programme (Internship, Learnership, TVET WBE Programme, etc.).

The following field of study and qualifications to be considered:

| Reference No    | Field of Study                     | Qualification/Requirement  |
|-----------------|------------------------------------|--|
| MPT/INT/2024/01 | Internal Audit                     | National Diploma /Advance Diploma / Degree in Internal Audit   |
| MPT/INT/2024/02 | Financial Management/or Accounting | National Diploma /Advance Diploma / Degree in Financial Management / Financial Accounting/ Cost and Management Accounting / Financial Governance |
| MPT/INT/2024/03 | Information Technology             | National Diploma /Advance Diploma / Degree in Information Technology/Computer Science  |

**REQUIRED DOCUMENTS:** Z83 Employment application form; Comprehensive Curriculum Vitae (CV); Copy of Identity Document (ID); Matric Certificate; Highest Qualification and Proof of Residence

### APPLICATIONS PROCESS:

- ✦ Applications must be submitted on the revised (effective from 1 January 2021) **Z83** employment application form, obtainable from any Public Service Department or on the internet at [www.gov.za/documents](http://www.gov.za/documents). Each application form **must be fully completed, duly signed and initialled by the applicant**.
- ✦ Applications must be submitted by email to: [mptrecruitment@mpg.gov.za](mailto:mptrecruitment@mpg.gov.za).
- ✦ Applications must be sent on pdf format (maximum size: 5MB) and indicate on email subject: **Field of Study and Reference Number**
- ✦ Only shortlisted candidates will be requested to submit certified copies of qualifications and ID on the day of the interview. Communication regarding requirements for certified documents will be limited to shortlisted candidates.

### PLEASE NOTE THE FOLLOWING:

- ✦ The Mpumalanga Provincial Treasury is an equal opportunity, affirmative action Employer. It is the intention of the Provincial Treasury to promote representivity in terms of race, gender and disability. People from disadvantaged communities, suitably qualified women and persons with disabilities are therefore encouraged to apply.
- ✦ It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- ✦ Shortlisted candidates will be subjected to a personnel suitability check process not limited to the following: - (criminal record, credit record, qualification verification, citizenship, employment reference and social media).
- ✦ Successful candidates will be required to enter into a Performance Agreement.
- ✦ If you have not been contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful. However, should there be any dissatisfaction; applicants are hereby advised to within 90 days seek reasons for the above administrative action in terms of section 5, of Promotion of Administrative Justice, 2000 (Act No. 3 of 2000).
- ✦ **No facsimile, post or hand delivered applications will be accepted. Only applications submitted via email will be accepted.**
- ✦ Applicants who do not comply with the above-mentioned requirements, will not be considered. No late applications will be accepted after the closing date.

All enquiries should be directed to: Mr DJ Sibiyi/Mr MB Dube at 013 7664138/ 4386/4478/4435.

**Closing Date: 12 February 2024**

**Note: Persons with disabilities are encouraged to apply**

